



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVT. P.G COLLEGE FOR WOMEN GANDHI NAGAR JAMMU
Name of the head of the Institution		PROF (DR). SANGITA NAGARI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01912435158
Mobile no.		9419102359
Registered Email		principal@gcwgandhinagar.com
Alternate Email		coordinatoriqac.com@gmail.com
Address		GOVT. P.G COLLEGE FOR WOMEN GANDHI NAGAR, JAMMU PIN 180004
City/Town		JAMMU
State/UT		Jammu And Kashmir
Pincode		180004

<b>2. Institutional Status</b>	
Affiliated / Constituent	Constituent
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR.SURESH KUMAR
Phone no/Alternate Phone no.	01912435158
Mobile no.	9419148486
Registered Email	principal@gcwgandhinagar.com
Alternate Email	coordinatoriqac.com@gmail.com

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://gcwgandhinagar.com/pdf/igac1.pdf">http://gcwgandhinagar.com/pdf/igac1.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://gcwgandhinagar.com/pdf/1546317002_Academic%20Calendar%202018-19.pdf">http://gcwgandhinagar.com/pdf/1546317002_Academic%20Calendar%202018-19.pdf</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	83.85	2004	03-May-2004	02-May-2009
2	A	3.11	2011	16-Sep-2011	15-Sep-2016

<b>6. Date of Establishment of IQAC</b>	14-Feb-2003
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

ALUMNI MEET	27-Apr-2019 1	50
INDUSTRIAL VISIT-SIDCO COMPLEX BARI BRAHMANA JAMMU	01-Apr-2019 1	28
Slogan writing competition on the topic Importance of punctuality in life	01-Apr-2019 1	40
Parent teacher interaction	22-Nov-2018 1	100
Visit to SMVDU Research Labs	15-Oct-2018 1	40
Fund Management Training Programme for Non teaching staff of the college	03-Oct-2018 1	60
Swacch Bharat Internship Programme	06-Jun-2018 6	80
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GOVT. P.G. COLLEGE FOR WOMEN, GANDHI NAGAR, JAMMU/ DEPARTMENT OF MATHEMATICS/DR. ANUPAMA GUPTA	PROMOTING POTENTIAL OF ST FOR IMPROVING EVERYDAY LIFE	DST, J&K	2019 03	500000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

9

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

College organized 6th JK Women Science Congress from 26th to 28th Feb 2019 in collaboration with JK Science Technology and Innovation Council, Department of Science and Technology, JK.

Two days workshop on food preservation and value addition of fruits and vegetables organized by P.G. Department of Food Science and Technology on 1.2.2019.

One day seminar on the topic promotion of research among students organized by Govt PG College for women in collaboration with JK Science, Technology and Innovation Council, Dept of Science and Technology on 27th Nov 2018.

Dept of Botany organized a one day training cum programme on Foldscope microscopy in collaboration with the ShereKashmir University of Agriculture sponsored by the Dept of Biotechnology.Govt. of India on 15 Nov 2018.

Two Days series of Intracollege competitions organized by Dept of Mathematics in Collaboration with JK State Science, Technology and Innovation council, Dept of Science and Technology on 6th October, 2018.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To motivate Women Scientist and enhance their participation in science, College plan to organise JK Science Congress in Collaboration with JK Science, Technology and Innovation Council in the current academic year.	6th JK Women Science Congress organised by the college from 26th to 28th Feb 2019 in collaboration with JK Science Technology and Innovation Council, Department of Science and Technology, JK.
IQAC plan to organise a workshop on food preservation and value addition of fruits and vegetables in the current academic year	IQAC organised Two days workshop on food preservation and value addition of fruits and vegetables in the current academic year.
To motivate the students to take part in research and inculcate scientific aptitude among students, IQAC plan to organise seminars for promotion of research in the college.	One day seminar on the topic promotion of research among students organized by Govt PG College for women in collaboration with JK Science, Technology and Innovation, Dept of Science and Technology on 27th Nov 2018. The seminars were held in two technical sessions and the recourse

	persons motivated the students to take active part in research by quoting incidents from their vast experience.
IQAC Plan to organise one day training cum programme on Foldscope microscopy in collaboration with ShereKashmir University of Agricultural Sciences.	Dept of Botany organized a one-day training cum programme on Foldscope microscopy in collaboration with Sher-e-Kashmir University of Agricultural sponsored by Dept of Biotechnology on 15 Nov 2018. Foldscope is an origami microscope that can be connected with mobile phone.
To bring awareness about the importance of mathematics in society through students and in order to overcome phobia of mathematics, college plan to organise two days series of Intra college competitions mathematics in collaboration with JK State Science, Technology and Innovation Dept of Science and Technology .	Two Days series of Intra college competitions organized by Dept of Mathematics in Collaboration with JK State Science, Technology and Innovation Dept of Science and Technology on 6th October, 2018, to bring awareness about the importance of mathematics in society through students and overcome phobia in mathematics.
To upgrade library of the college and for easy access to browse a large number of books, e-journals and e-resources free of cost, IQAC plan to renew N-LIST in the library, which is an initiative of MHRD.	Completion of registration and subscription process of INFLIBET-NLIST for one year and is operational
IQAC plan to organise Swacch Bharat Internship Programme in accordance with Swach Bharat Mission of Govt of India.	NSS, NCC volunteers participated in various activities such as plantation drive, wall paintings, door to door awareness. Cleanliness drive, and Nukkad natak under the event `` Swacch Bharat Abhiyan `` organised in the college. This event was organised from 6th June 2018 to 15th June 2018. NCC Cadets of J&K Girl's Btalian and 1st J&K Naval unit of college adopted ward 1 and ward 2 of Sehora village on 24th June 2018 under Swacch Bharat Summer Internship Programme.
IQAC Plan visit of students to different Industrial units and Research laboratories of national and international repute.	Around 30 students along with the faculty members from the department of Chemistry visited various industries like Jaipura, Thermocol and Plastic Bottle industries on 1st April 2019. Dept. of Food Science and Technology organised a one day visit to SMVDU for PG students of 1st and 3rd on 15th Oct 2018. During the visit to Research labs of SMVDU, Research faculty of SMVDU demonstrated various lab techniques used in the labs of microbiology biotechnology and bioinformatics and plant tissue culture labs. This visit provided an exposure to students about various equipments, research techniques and practical working environment.

<p>IQAC directed the examination committee of the college to conduct internal and external assessment for the current academic year. Also, before uploading the marks on the examination portal, to show answer sheets to the students for their satisfaction and transparency.</p>	<p>Timely uploading of marks of Internal Assessment was done on the portal and the hard copy of the marks downloaded and verified by the teacher concerned. Head of the Department and Internal committee of the college. As a result of verification, the details of the record were cross checked, reviewed and assessed. All the subject teachers showed their internal answer sheets of their respective subjects and displayed internal assessment marks on the notice board of the college.</p>
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<p><b>14. Whether AQAR was placed before statutory body ?</b></p>	<p>No</p>
<p><b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b></p>	<p>No</p>
<p><b>16. Whether institutional data submitted to AISHE:</b></p>	<p>Yes</p>
<p>Year of Submission</p>	<p>2019</p>
<p>Date of Submission</p>	<p>13-Feb-2019</p>
<p><b>17. Does the Institution have Management Information System ?</b></p>	<p>Yes</p>
<p>If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)</p>	<p>Keeping in view the digitalization of India, it becomes incumbent on all the educational institutions to adopt student and teacher friendly management system to save valuable time and resources and thus increase the overall productivity and performance of the institution. In this direction, our college is in the process of developing a well structured and userfriendly management system that will automate the operation of the college such as student admission, examination, communication, record keeping, sharing of information, salary disbursement, staff attendance etc. However, at present, college has adopted a management system that is partially offline and partially online. College being a constituent college of "Cluster University of Jammu", different student related activities like student</p>

registration, admission, fee deposition, result declaration etc. is coordinated by the University through online mode in a very userfriendly manner. In addition, University also provides access to faculty for uploading results of students on online portal. Other activities related to library utilization, students attendance, Icard distribution, certificate distribution, student events etc. are managed only partially through online mode. Information related to all these activities are uploaded on College website for better communication to the students. For attendance of teaching and nonteaching staff, biometric attendance machines have been installed, which maintain the records digitally. Salary disbursement of faculty and staff is completely done through online mode. Disbursement of bills to vendors related to purchase of necessary items of college is also done through online mode.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Govt. P.G. College for Women, Gandhi Nagar, Jammu was established in 1969 and was affiliated to the University of Jammu till it became a constituent college of the Cluster University of Jammu, Jammu in 2016. The Cluster University of Jammu came into being under the RUSA guidelines. Consequently, the College has implemented the curriculum of Cluster University Jammu, from session 2017-18 onward under its broad guidelines. The Curriculum of different subjects is framed and updated by Cluster University of Jammu in BOS meetings held from time to time. The course curriculum is designed to impart specific knowledge and skills• Academic calendar is planned for implementation of Curriculum well in time under Cluster University regulations. The process involves number of steps taken at the beginning of session like determination of workload, preparation of timetable and Academic calendar. Distribution of courses to the faculty is done as per workload and specialization. Principal holds meeting with HODs and Conveners of various committees to discuss the action plans, for execution of academic calendar. Departments headed by their HODs organise their academic tasks and activities. as per the given schedule. Objective-driven teaching plan at the beginning of each semester is formulated by all the departments as per given curriculum. The expected course outcomes are achieved through collective efforts undertaken by the faculty with an in-depth study of the subject. • Library facilities are made available with updated books, journals, e-journals, internet, INFLIBNET etc. • Modern innovative teaching techniques in addition to conventional methods are adopted to enhance teaching-learning process like group discussions, quiz, online lectures, power point presentations, charts, models etc. • Well-equipped laboratories have been

established for students to carry out practical based on the curriculum for deeper understanding of the subject. • EDUSAT-HUB, Seminar room and Smart class rooms have been provided to implement the curriculum effectively. The faculty members have easy access to EDUSAT HUB for video conferencing and other related activities. It provides opportunity to faculty members to take live online classes which benefits even the students of remote and far flung areas. • Field visit to IIIM, Industrial complex and Environmental parks are organized to supplement laboratory work. • Educational tours, Subject tours and picnics are organized annually. • Several vocational and skill enhancement courses are implemented time to time to give impetus to vocationalisation. For the effective delivery and time bound completion of prescribed courses, a timely beginning of class work, completion of the syllabus, orderly conduct of internal exams, etc. is ensured by the 'College Examination Committee'. Timely completion of syllabus is ensured by asking concerned teachers to provide information regarding coverage of syllabus from time to time. To ensure realization of the stated objectives of the curriculum, an organized system of teaching and evaluation is put into practice. College Examination Committee ensures timely completion of internal assessment exams and their evaluation along with the uploading of awards and their final checking by the University officials. These mechanisms ensure the smooth and effective delivery of the curriculum.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	Nil	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	SINCE COLLEGE BECAME A CONSTITUENT COLLEGE OF THE CLUSTER UNIVERSITY IN THE YEAR 2016-2017 AND MANY NEW PROGRAMMES WERE INTRODUCED IN THE COLLEGE DURING THAT YEAR HOWEVER, NO NEW PROGRAMME IS INTRODUCED IN THE CURRENT ACADEMIC SESSION (2018-19). THE NUMBER OF NEW COURSES INTRODUCED IN 2018-19 IS SUMMERIZED IN THE UPLOADED EXCEL TABLE	Nil
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	2016 (already implemented))	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year



	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>Total Courses: 25</b>	Nil	7382
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Integrated Home Sciences, family and community science	39
BSc	Home Science	57
BA	Home Science	243
MSc	textile and Apparel Science	2
MSc	Food Science and Technology	9
BSc	Botany	377
BSc	Zoology	322
BSc	EVS	120
BA	Geography	311
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The College has several formal mechanisms in place to obtain feedback from different stakeholders. Free articulation of views is encouraged amongst all stakeholders by inviting them to write to the Principal via official email. The feedback forms are prepared by the IQAC so that precise quantitative and qualitative feedback can be obtained from the stakeholders. The IQAC reviews the feedback forms and suggestions made are incorporated, after proper discussion with the principal. Student give their feedback about teaching program, infrastructure, curriculum etc. by filling assessment forms and through classroom interactions. Suggestion Boxes are kept at different points for use by the students to express any grievance or complaint. The feedback</p>

received from students during the academic year was evaluated by IQAC and used to improve pedagogy and curriculum enrichment. Following steps were taken after receiving the student's feedback. a) More emphasis on field trips, projects, industrial visits, subject tours were ensured to impart practical knowledge to students. b) The career counselling cell organized workshops, lectures, seminars to aware the students regarding new career opportunities. Teachers are important stakeholders in any academic institutions. Teachers' feedback is sought in different staff meetings held in the college from time to time. They also have the opportunity to send their feedback through their respective HODs. During the Staff Council/BOS Meetings, teachers give their suggestions for implementation of new / revised pedagogic strategies and programmes. The Principal monitors and reviews academic progression and implementation is done through the IQAC after receiving feedback from the teachers. These mechanisms help to decide the options or new programmes that the College may offer and for planning other curriculum enrichment extension activities. Alumni feedback is also obtained by the IQAC during Alumni meet organized every year. During Alumni meet, the executive body laid emphasis on improvement in teaching-learning process, to impart social and moral values, introduction of applied and skill courses, smart class teaching etc. These suggestions were analyzed and following steps were taken for academic improvement: a) To improve teaching-learning process the college tried to maintain proper student-teacher ratio. Smart class teaching and EDUSAT lectures were promoted to increase the comprehension of students. b) Seminars, workshops, lectures, nukkad-nataks etc. were organized by NSS, NCC and various committees to inculcate social and moral values to students. The college organizes Parent-Teacher meet from time to time. This practice has been appreciated by the parents as it creates a bond between the parents and the institution. Feedback is sort from parents and is scrutinized and utilized for quality enhancement, and improvement in various aspects such as curriculum enrichment, infrastructure augmentation etc. On the basis of Parents feedback initiatives taken by college this year include: a) Various fitness related activities were undertaken. b) To bring transparency in evaluation process practice of showing internal answer scripts to students was started. Feedback sought from different stakeholders is thus utilized for overall development of institution.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Home Science	100	Nill	62
BSc	Sciences (Medical ,Non-Medical)	715	Nill	740
BA	Arts	1020	Nill	1244
BCom	Commerce	200	Nill	224
BSc	Chemistry(Honors)	25	Nill	16
BA	English (Honors)	25	Nill	19
MSc	Food Technology	15	Nill	11
MSc	Fashion	15	Nill	5

**2.2 – Catering to Student Diversity**

## 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	6763	27	130	Nil	5

**2.3 – Teaching - Learning Process**

## 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
135	135	27	1	1	11

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

## 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Teachers play a very important role in mentoring students. In addition to imparting academic knowledge, they also provide professional and personal guidance also for the overall development of students. Our college is aware of the importance of the mentor-mentee relationship and we are in the process of developing a well-structured M/M system. At present, at the beginning of the session, after the process of admission is over, each Department is provided with lists of students enrolled in their subjects. All faculty members of different Departments, under the guidance of their respective HODs, are given the responsibility of different sections in case of Arts and commerce stream and practical groups in case of Science subjects. Teachers incharge of 1JK NCC, 2JKNCC and Naval wings of our college provide mentoring to their respective cadets to help them to groom into disciplined and patriotic citizens. Our college also has a NSS unit and mentoring of these volunteers is done by teacher incharge of this NSS unit who instills in them a sense of social responsibility. Main aims of this type of M/M system is a) To bridge the gap between students and teachers b) To take the lead in supporting mentee through an one to one relationship, c) To build a relationship of trust by caring and planning for welfare of the mentee. d) To serve as a positive role model. This system also helps the students in their academic pursuits by a) by encouraging them to attend classes, b) Motivating them to complete courses c) Helping in selecting skill courses d) Arranging remedial coaching for weak students e) By arranging study material for economically poor students. The mentor is the first point of contact for the student for any academic or personal guidance. Mentors conduct meetings with their mentees at frequent intervals to find solutions to any issue faced by them. Concerned teachers inform the college administration in case of any serious matter. Parent-teacher interactions are also organised to discuss any personal or psycho-sociological problems faced by the students. Mentors also keep track of the academic performance of assigned mentees, in case of poor performance in any subject, the mentor guides the student and arranges study material and remedial classes for them. Mentors also deal with the examination stress faced by mentees by counseling them, prior to their exams. They help them in time management for better performance. Mentors encourage their mentees to participate in different curricular and extra-curricular activities and different skill development programs organised by the institute from time to time. In addition to increasing their academic performance, these activities also inculcate leadership skills, team spirit, synergy, and harmony in the students. Mentors are supposed to keep record of any serious issues faced during the session for future reference. This whole system of mentoring leads to a better connection between students and teachers and helps to build a cordial relation between them. Students feel confident as they have some body to talk to in case of any eventuality.

Number of students enrolled in the

Number of fulltime teachers

Mentor : Mentee Ratio

institution		
6790	135	1:50

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
127	127	Nil	Nil	72

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr .Revika Arora	Assistant Professor	Best researcher award from DK International Research Foundation.
2018	Dr .Revika Arora	Assistant Professor	Appreciation letter from Commanding Officer 1 Jk Girls BN NCC Srinagar
2018	Dr. Davinder Kour	Assistant Professor	Commendation certificate from JK Department of Information and Public Relations
2018	Dr Sunil Uppal	Associate Professor	Best teacher award from 92.7 BIG FM.
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	105 (Fashion Technology)	Semester-4	16/07/2018	13/11/2018
MSc	106(Food science and Technology)	Semester-4	24/07/2018	13/11/2018
BA	056 (English Honors)	Semester-6	07/05/2018	03/07/2018
BCom	006 (Commerce)	semester-6	03/05/2018	03/07/2018

BA	007 (UG General Arts)	Semester-6	14/05/2018	03/07/2018
BSc	003,004(Medical, Non-Medical)	Semester-6	10/05/2018	03/07/2018
BSc	005(Home Science)	Semester-6	14/05/2018	03/07/2018
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is a constituent college of the Cluster University of Jammu and the curriculum and syllabi for all courses are designed by the Board of Studies constituted for each subject. Internal Evaluation is done through Internal Assessment tests for each theory in each Semester. For practical courses, internal evaluation comprises of internal tests, viva, attendance in the laboratory and daily performance in the lab experiments. Internal assessment tests are conducted according to the date sheet issued by the examination committee of the college in each semester. These tests monitor the learning progress of the students. These provide the teacher the necessary feedback whether the methodologies adopted were appropriate, whether the learners have followed the instructions properly, whether the behavior of the learners is up to mark and so on and so forth. The maximum marks /grade obtained by the students in the Continuous Internal Evaluation process comprises 20 weight age for UG Programmes and 40 for PG Programmes. To improve grades in the internal assessment tests, concerned subject teachers organise quiz competitions, discussions and seminars after completion of each topic for better understanding and assimilation. Concerned teachers discuss the mistakes committed by the students and questions left unanswered by them, and clear their doubts about any topic which help them in improving their grade. The Institute has taken efforts to improve the performance of Students by framing significant reforms in Continuous Internal Evaluation at the institute level. Reforms made by the Institute are as follows:

- Remedial Measures are taken by the teachers to clarify the doubts and revise the difficult topics.
- To maintain transparency in evaluation students are allowed to examine their answer scripts in presence of concerned teachers and thereby get the necessary feedback from the teacher regarding the mistakes committed. the students after getting satisfied authenticate the answer scripts by putting their signatures.
- Teachers have also started using Whatsapp groups wherein all the notices related to the examination and academics can be circulated and communicated to all the students.
- Teachers also monitor the improvement in the learning of slow learners and encourage advanced learners after reviewing their performance in exams and many times accompany students to the library to identify the books related to their course material.
- The students who failed to appear in the internal assessment test and also those candidates who are failing in the internal test are given chance for re-test only after giving a valid reason for their absentee.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of the college was prepared keeping in view the Cluster university of Jammu and JK Higher education department guidelines. The academic calendar for the session 2018-19 was prepared by the senior faculty members of the college. The admission for the first semester UG and PG programmes started from the first week of July. The classwork of odd semesters started from the 3rd week of July. The duration of odd semesters (1st, 3rd and 5th) was from July to December. The first internal assessment test was held in the month of

September for the UG programme and in the months of September and October for the PG programmes respectively. The internal practical examination was also held in the month of October and the external practical examination is held in the month of November. The end semester examination for odd semesters was held in December. The even semesters (2nd, 4th and 6th) started from the second week of January and the duration of even semesters was from January to May. The first internal assessment was held in the month of March as per the date sheet of UG and PG programmes. For even semesters internal practical examination was held in the month of March and external practical examination is being held in the month of April. End semester examinations are held in the month of May. The schedule of vacations was also provided in the academic calendar of the college. Summer break was of 45 days (1st June to 15th July). Winter break is of 10 days (26th December to 4th January). Holi break of 2 days (preceding Holi) and Diwali break i.e. Pooja holidays was of 4 days- one day before and 2 days after Diwali.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.clujammu.in/syllabus/syllabus.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
005	BSc	Home Science	16	11	68.75
003,004	BSc	Sciences (Medical, Non-Medical)	568	421	74.11
007	BA	Arts (General)	1040	627	60.28
006	BCom	Commerce	191	180	94.2
056	BA	English (Honors)	19	19	100
106	MSc	Food Technology	17	17	100
105	MSc	Fashion Technology	4	4	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.gcwgandhinagar.com/pdf/response%20ss%20survey%202018.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received
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		agency	sanctioned	during the year
Nil	Nil	NIL	Nil	Nil
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Training cum awareness programme on Foldscope Microscope Department of Biotechnology.	Department of Botany in collaboration with Department of Biotechnology.	15/11/2018
One day seminar on Promotion of Research among students	Govt. P.G. College for women, Gandhinagar, Jammu in association with J and K State Science, Technology and Innovation Council, DST.	27/11/2018
One day counseling workshop	Govt. P.G. College for women, Gandhinagar, Jammu in association with JK Development Action Group, Shivpora, Srinagar	22/01/2019
One day Seminar	Govt. P.G. College for women, Gandhinagar, Jammu in association with Chanakya IAS Academy for Education and Training Pvt. Ltd., Jammu Centre	28/01/2019
Two days Workshop on Food Preservation and value-addition of Fruits and vegetables	P.G. Department of Food Science and Technology in association with Fruit craft Centre, Chand Nagar, Jammu.	01/02/2019
One day Job Awareness cum Career oriented Seminar	Govt. P.G. College for women, Gandhinagar, Jammu in association with Career Success, Canal Road, Jammu.	09/02/2019
Two days workshop to celebrate World Wetland Day	Department of Botany	12/02/2019
Workshop on Presentation and Communication Skill	Govt. P.G. College for women, Gandhinagar, Jammu in association with IMPA, Jammu.	12/02/2019
Two days 6th J and K Women science congress	Govt. P.G. College for women, Gandhinagar, Jammu in association with J and K State Science, Technology and Innovation Council, DST.	26/02/2019

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nil	Nil	Nil	Nil
No file uploaded.				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nil	Nil	DEMONSTRATION AND TRAINING PROGRAMME ON MUSHROOM CULTIVATION	TRAINING OF ABOUT 40 STUDENTS PER YEAR	01/09/2017
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## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	0	1

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	CHEMISTRY	1	5.75
International	PHYSICS	7	1.25
International	ZOOLOGY	2	5.3
International	PSYCHOLOGY	2	6.6
International	FOOD SCIENCE	6	12.2
International	MATHEMATICS	2	0.96
International	ENGLISH	1	3.63
International	BIOTECHNOLOGY	1	5.75
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### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MATHEMATICS	1
CHEMISTRY	5
BOTANY	2
BIOTECHNOLOGY	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Ecology of zooplankton and macrobenthic invertebrates rates of paddy field agro-ecosystem .	Neha Antal, Kuldeep K Sharma and Sarbjeet Kour	International Journal of Research and Analytical Reviews	Nil	0	Govt. P.G. College for Women Gandhi Nagar Jammu	Nil
Organotin(IV) triazadiphosphorines: Synthesis and Characterisation	Yash Paul	International Journal of Research and Analytical Reviews	2019	7	GCW, Parade	Nil
Friendship Quality in same-sex friendship among adolescents, 2018, 6(2), 732-741,	Eisha Gohil	The International Journal of Indian Psychology	2018	0	Govt. P.G. College for Women Gandhi Nagar Jammu	Nil
The Application of physics in Sports	Renu Rajput	International journal of Physiology , Nutrition and Physical Education	2018	0	GDC Samba	Nil
Double difference spaces of almost null and almost convergent sequences for orlicz function	Renu Anand	Journal of Computational analyses and applications	2018	4	SMVDU	4
Seminormed double sequence	Renu Anand	Journal of inequalities and applicatio	2018	2	SMVDU	2

spaces of four dimensional matrix		ns				
Denying and Preserving Self: A comparative study of Self-concept and adjustment among involuntary childless females and females with children.	Manisha Kohli	International Recognition Multidisciplinary Research Journal	2018	0	PG Deptment of Psychology, University of Jammu	Nil
Quality Evaluation of Whole Wheat Bread Fortified with Germinated Ragi Flour	Rosy Bansal and Monika Hans	International Journal of Trend in Research and Development	2018	0	Department of Food Tech., SGGS World University, Fathegarh Sahib	Nil
Effect of homogenized recombined milk on functional properties of mozzarella cheese	Monika Hans, Suresh Bhise and KS Minhas	International Journal of Chemical Studies	2018	0	Punjab Agriculture University	Nil
Treatment of Rheumatoid arthritis using traditional medicinal plants by the rural and tribal people of poonch district of Jammu	Fraz Ahmed, Nariender kumar, Rahul Sharma, Ajaz Ahmed	International Journal of Research and Analytical Reviews,	2019	0	Nil	Nil

and  
Kashmir  
state.

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Ecology of zooplankton and macrobenthic invertebrates of paddy field agro-ecosystem .	Neha Antal, Kuldeep K Sharma and Sarbjeet Kour	International Journal of Research and Analytical Reviews	2018	4	Nil	Govt. P.G. College for Women Gandhi Nagar Jammu
Treatment of Rheumatoid arthritis using traditional medicinal plants by the rural and tribal people of Poonch district of Jammu and Kashmir state.	Fraz Ahmed, Nariender kumar, Rahul Sharma, Ajaz Ahmed	International Journal of Research and Analytical Reviews,	2019	Nil	Nil	GGM Science College
Effect of homogenized recombinated milk on functional properties of mozzarella cheese	Monika Hans, Suresh Bhise and KS Minhas	International Journal of Chemical Studies	2018	Nil	Nil	Punjab Agriculture University
The Application of physics in Sports	Renu Rajput	International journal of Physiology , Nutrition and Physical	2018	Nil	Nil	GDC Samba

		Education				
Double difference spaces of almost null and almost convergent sequences for orlicz function	Renu Anand	Journal of Computational analyses and applications	2018	2	Nil	SMVDU
Seminormed double sequence spaces of four dimensional matrix	Renu Anand	Journal of inequalities and applications	2018	2	2	SMVDU
Denying and Preserving Self: A comparative study of Self-concept and adjustment among involuntary childless females and females with children.	Manisha Kohli	International Recognition Multidisciplinary Research Journal	2018	Nil	Nil	PG Deptment of Psychology, University of Jammu
Friendship Quality in same-sex friendship among adolescents, 2018,6(2),732-741,	Eisha Gohil	The International Journal of Indian Psychology	2018	2	Nil	Govt. P.G. College for Women Gandhi Nagar Jammu
Organotin(IV)triazadiphosphorines: Synthesis and Characterisation	Yash Paul	International Journal of Research and Analytical Reviews	2019	Nil	Nil	GCW, Parade
Quality Evaluation of Whole	Rosy Bansal and Monika	International Journal of	2018	Nil	Nil	Department of Food

Wheat Bread Fortified with Germinated Ragi Flour	Hans	Trend in Research and Development			Tech., SGGS World University , Fathegarh Sahib
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	16	27	7	3
Presented papers	12	7	Nil	1
Resource persons	Nil	Nil	2	2
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### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Total: 64	EXCEL FILE UPLOADED	74	938
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#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Ek bharat shrestha bharat	Guard of honour	NCC Directorate Jammu	1
4th Asian Pencak Silat championship in senior (Women)	Certificate of merit (Bronze)	Indian Pencak Silat Federation	1
18th world Pencak Silat Championship 2018, Singapore	Certificate of participation	Singapore Silat Federation	1
26th Junior National fencing championship	Certificate of Merit (Gold)	Fencing Championship of Uttranchal	1
Mountaineering	Certificate of Mountaineering Expedition	Department of Tourism, Govt of Nepal	1
No file uploaded.			

#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen	Name of the activity	Number of teachers	Number of students
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	cy/collaborating agency		participated in such activities	participated in such activities
Solid Waste Management	NSS	Lecture Cum Demonstration on Compost Pit	15	152
Swachhta Pakhwada Celebrations	NSS	Independence day celebration day celebration	3	8
Swachhta Pakhwada Celebrations	NSS	Visit to old age home/orphanages.	3	15
Swachhta Pakhwada Celebrations	NSS	Door to door campaigning in the adopted villages	3	15
Swachhta Pakhwada Celebrations	NSS	Cleanliness drive	2	15
Swachhta Pakhwada Celebrations	NSS	Swachhta shapath, lecture and Seminar	2	15
SBSI-2018	NSS	Door to Door Campaign, Cleanliness, Rally etc	1	21
Cleanliness in College Campus	GCW Gandhinagar	Cleanliness	1	80
SBSI-2018	NCC UNIT(1 JK GIRLS BN NCC ,Srinagar)	Door to Door Campaign, Cleanliness, Rally etc	1	88
SBSI-2018	2nd JK girls BN, NCC Srinagar	Door to Door Campaign, Cleanliness, Rally etc	1	10
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Ist Annual Athletic meet	15	Cluster university of jammu	5
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant

		/research lab with contact details			
NIL	Nil	Nil	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	Nil	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
50.05	7.86

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
AUTOMATION OF LIBRARY IS UNDER PROCESS	Nil	Nil	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	52470	33226305	529	226066	52999	33452371

Reference Books	2503	746994	13	22179	2516	769173
e-Books	Nil	Nil	799500	Nil	799500	Nil
Journals	17	Nil	Nil	Nil	17	Nil
e-Journals	Nil	Nil	6000	Nil	6000	Nil
Digital Database	Nil	Nil	1	5900	1	5900
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	Nil	Nil
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#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	33	1	6	0	1	8	12	2	0
Added	1	0	0	0	0	0	0	0	0
Total	34	1	6	0	1	8	12	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS
--------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
12.55	7.86	37.5	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of the college infrastructure like laboratories, library, sports
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complex, computer and classrooms is given foremost priority for optimum utilization. Every year separate budgetary provisions are sanctioned for up-gradation and maintenance of these facilities. Further, the college has well defined guidelines and procedure for repairing maintenance activities to ensure time bound maintenance work. Various college committees and Departments work under the guidance of Principal for executing the same. At the beginning of every academic year, college purchase committee takes stock of availability of blackboards, lighting, and furniture in classrooms etc. In the science departments the laboratories are revamped with sufficient stock of equipments, chemicals and other consumable items, as well-equipped labs are very important in science education. Head of the Department's along with other staff members are responsible for complete functioning of laboratories. They take stock of any repairs and renovation work required in the laboratories and forward the requisition to College Development Committee for executing the same. Trained staff for each lab is available for proper maintenance of laboratories and equipment. College library with huge collection of text-books, reference books, large number of journals, periodicals, newspapers etc. is a biggest resource for faculty and student. Library committee is responsible for maintenance and utilization of their resources. For optimum use of books, students are directed to return the books with in fifteen days from the date of issue. For safety of books pesticide and fungicide treatment is done in the library at frequent intervals. College hostel is looked after by hostel warden along with college hostel committee, which ensures up gradation and maintenance of available infrastructure facilities. Sports committee is responsible for proper utilization and up keeping of sports equipments and Gymnasium. College has got sufficient IT infrastructure. Regular assessment of computer equipment and infrastructure is done. Computer Department looks after the system software maintenance and minor hard ware issues. For all major computers related issues, external service provider is hired. Computers are regularly updated with latest software and anti-virus for optimum utilization. College has a Development committee headed by its convener, who receives complaints and suggestions regarding any repair work. A team of electrician, plumber and carpenter is available to resolve routine problems. For any major repair work and maintenance external agencies are hired in consultation with the principal, through proper procedure. Damaged furniture and equipment are written off with proper procedure. New furniture and equipment is purchased by College purchase committee after receiving requisition from different departments and student representatives. Repairing and whitewash works are timely done for maintenance of buildings. Housekeeping staffs with the assistance of Jammu Municipal Corporation help in maintaining cleanliness in the campus. The maintenance work related to facilities like toilet blocks, fire extinguishers, electric work, plumbing, RO-water facilities, water tank, etc. is carried frequently for their optimum utilization.

<http://gcwgandhinagar.com/pdf/maintenance.pdf>

## **CRITERION V – STUDENT SUPPORT AND PROGRESSION**

### **5.1 – Student Support**

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial aid for economically weaker students	14	14000
Financial Support from Other Sources			
a) National	NATIONAL(GOVT AND	426	3051896

	NON -GOVT SCHEMES )		
b)International	NIL	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skills (1) An awareness programme on Customer protection through Banking Ombudsman (BO) Scheme in the current digitalised and online banking.	14/08/2018	500	Department of Commerce GCW Gandhi Nagar in collaboration with RBI.
Soft Skills (2) Two day workshop on food preservation and value addition of fruits and vegetables	01/02/2019	25	Department of Food Science GCW Gandhi Nagar in collaboration with fruit craft centre, Chand Nagar, Jammu.
Soft Skills (3) One day workshop on "Presentation and Communication skills.	12/02/2019	100	Career Counselling cell of Govt. P.G. College for Women, Gandhi Nagar.
Yoga : International Yoga Day Celebration	21/06/2019	200	College staff/NCC Cadets/NSSVolunteer sunder the supervision of patanjali yog smiti
Personal and Academic Counselling	01/08/2018	9	Department of Psychology
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	career counselling	655	604	136	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance

		redressal
7	7	6

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil
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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	16	BSC	Nil	JAMMU UNIVERSITY, CENTRAL UNIVERSITY OF JAMMU, KHALSA COLLEGE AMRITSAR, GCW PARADE, GNDU AMRITSAR	MASTERS IN ZOOLOGY
2019	5	BSC	Nil	JAMMU UNIVERSITY, GNDU AMRITSAR, KHALSA COLLEGE AMRITSAR	MASTERS IN BOTANY
2019	3	BHSC	DEPARTMENT OF HOME SCIENCE	JAMMU UNIVERSITY	MASTERS IN HOME SCIENCE
2019	6	BSC	Nil	JAMMU UNIVERSITY, CENTRAL UNIVERSITY OF JAMMU AND GNDU AMRITSAR	MASTERS IN EVS
2019	19	BA	Nil	JAMMU UNIVERSITY	MASTERS IN GEOGRAPHY
2019	11	BSC	DEPARTMENT OF FOOD SCIENCE	CLUSTER UNIVERSITY OF JAMMU	MASTERS IN FOOD SCIENCE
2019	10	BA	Nil	JAMMU UNIVERSITY, IGNOU	MASTERS IN POLITICAL SCIENCE

2019	9	BA	Nil	JAMMU UNIVERSITY, IGNOU	MASTERS IN PSYCHOLOGY
2019	19	BSC, BA	Nil	JAMMU UNIVERSITY, SMVDU KATRA, CLUSTER UNIVERSITY OF JAMMU, GCW PARADE, JAMIA MILIA ISLAMIA, DELHI	MASTERS IN ENGLISH
2019	10	B.COM	Nil	JAMMU UNIVERSITY	MASTERS IN COMMERCE
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
GATE	2
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
BASKETBALL	Inter-college Winner	7
BADMINTON	Inter-college Winner	4
KHO-KHO	Inter-college Winner	12
KABADDI	Inter-college Winner	11
ANNUAL ATHLETIC MEET	Inter-college	21
Nukkad Natak. Rangсутra	College	10
Gandhi Jayanti	College	18
World Elders Day	College	7
Cultural Programme on PTM	College	13
Workshop/Singing Competition	College	100
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold in Fencing	National	1	Nil	18020070 472	Riya Bakshi

2019	Bronze in Fencing	National	1	Nil	17020070 678	Jaspreet Kour
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students council is an integral part of institution and it represents highest formal representative body of students in the college. It aims to improve social interaction, academic improvement, creative expression and self-responsibility of students. Student Council is an indispensable part of the Academic and Administrative bodies of the institution. With an objective of inculcating the qualities of leadership and responsibility among the students, every year, a student council is formed through the election process. One student is elected as Class Representative (CR) from each section, of the B.A./B.Sc/B.Com/BCA undergraduate program. The Class representative is elected as per college norms wherein the students propose the names of the representatives from their respective classes. The main concern of the representative is to represent the interests of all the members of a class. The election process is facilitated by the Student Welfare Committee under the supervision of the Principal. The elected Class Representatives further participate in the election of Presidium of the College. The Presidium comprises of President, Vice President, Head girl, Cultural Secretary, Treasurer, etc. They act as a representative body of the institution. The presidium of the college has the responsibility of coordinating the activities of the student council and publicizing the affairs of the student's body. The members of the Presidium provide assistance to the students approaching the institution for admission. They offer to counsel the students regarding the selection of subject combinations in different streams. They help in making new students familiar with the culture and functioning of the institution. They maintain the liaison between faculty and administration which helps in the smooth functioning of the institution. These members also help in maintaining discipline at the class and institution level. The main objective of electing the college presidium is to look after the welfare of the students and to promote and coordinate the Curricular, Co-curricular, and Extracurricular activities in and outside the college. To address and represent students' views and grievances and as a spokesperson, the representative conveys all these to the concerned authorities for discussion and amicable resolution. The Student Council provides valuable informal feedback regarding curriculum, teaching-learning, and evaluation process. They help in solving the problems encountered by the student community and help to propose activities to the college administration that would improve the working culture on the campus. In addition, the students are made aware of various extension programs, that form a crucial part of the academic activities of every department and encourages students to contribute to these. Besides, it is because of the efforts of the Student council the students are encouraged and motivated to participate in existing student-oriented programs of the college such as NSS, NCC, etc. They assist the teachers in planning, organizing, and executing various student-oriented activities. They disseminate information from the college administration and other committees to all the students for greater publicity. They act as mediators between students and teachers to share, discuss and solve their personal educational and vocational problems.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

66

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• **Decentralization** : The college believes in inclusiveness and decentralized governance and participative management. The Principal of the institution is the overall in charge of academic, non academic and administrative activities of the institution Faculty members are in charge of various academic, co-curricular, and extracurricular activities. For effective implementation of policies and improvement of the institute different committees like IQAC, admission, examination, hostel, library, sports, cultural, NSS, NCC, purchase, discipline, are framed. IQAC is entrusted with the responsibility of overall quality matters. Its chief function is to initiate, plan and supervise various activities that are necessary to increase quality of education imparted in the college. IQAC works in coordination with other committees for the implementation of various policies. The Conveners of various committees conduct regular meetings, and the suggestions from all the members are always welcomed. HODs have the freedom to plan, implement, and conduct activities in their respective departments by conducting departmental meetings. The head of each department is given responsibility for implementation of the respective curriculum. They also oversee paper setting, moderation, evaluation and submission of internal assessment. They are solely responsible for lesson planning, class assessment and mentoring of students. The HOD's submit developmental projects to higher authorities for approval and execution. They are also empowered to form strategy for future development of the department and plan developmental projects, seminars, workshops etc. For the various programs to be conducted by the institute all the staff members meet, discuss, share their opinion and plan for the event and form various committees involving students and coordinate with others. Staff members are also involved in deciding academic activities and examinations to be conducted by the college. Non teaching staff also represents in the governing body and IQAC. The college considers their suggestions while framing policies and important decisions. Students are empowered to play important role in different activities. A duly elected presidium works for the best interests of the students and college.

• **Participative management** : The institute encourages a culture of participative management by involving the staff and students in various activities. Both students and the faculty are allowed to express themselves. They are encouraged to give suggestions to improve the excellence in any aspect of the Institute. The Principal and the staff members are involved in defining the policies and procedures, framing guidelines and rules regulations pertaining to admission, placement, discipline, grievance, counselling, training development, and library services etc., and effectively implementing the same to ensure smooth and systematic functioning of the institute. Account section and different purchase committees are involved in preparation of annual budget of the institute. Faculty members also publish research papers and share their knowledge. The Principal of the institution is

in charge of academic, non academic and administrative activities of the institution. All the staff members actively participate in implementing the policies, procedures, and framework in order to maintain and achieve the quality standards. Office staff is involved in executing day to day support services for both students and faculties.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The Principal of the college constitutes an admission committee at the beginning of the session every year. The admission of the students is on the basis of academic merit for U.G. students and common entrance test for P.G. students. The admission is done through online mode as well as offline mode. Students from different boards like CBSE, ICSE and State boards can take admission in the institute. The college follows the reservation policies for various categories as per the rules of JK Higher Education. There is an online admission portal as well as a help desk for students to help them in queries related to admission. The admission is supervised by Cluster University that hires the services of a private company to execute the admission process.
Industry Interaction / Collaboration	Different departments of the college organize industrial visits for students so as to expose them to the outer world. The college makes constant endeavor to organize exposure visits to enhance the confidence of the students. Moreover, departments like Food Science etc. organize various field visits to supplement the theoretical knowledge and increase their awareness.
Human Resource Management	The principal in consultation with college advisory committee frames various committees with an aim to streamline the college administration directed towards achieving the college mission. Moreover, the college regularly organizes various learning programmes for teaching faculty through seminars, workshops, conferences etc. The college encourages the non teaching staff for participation in various workshops or other programmes. To enhance the creativity and knowledge of

the students various skill enhancement courses are offered by the college.

Library, ICT and Physical Infrastructure / Instrumentation

A library is considered as the heart of an institution which is the centre to promote better facilities for both students and faculty. It supports reading and literacy among the students. The library in the college provides books, journals, magazines, and newspapers for both students and the staff. There is provision of seating arrangement for teaching staff and the students. The college library committee ensures regular meetings so as to formulate policies and procedures for efficient use of library resources. There is one seminar hall, one smart classroom with projectors in the college so as to supplement curriculum based teaching, providing access to quality resource persons and new technologies. The institute ensures the availability of equipment and instruments for sports and music departments. Proper maintenance of the instruments is being done by the college management.

Research and Development

The college has a vision to promote the atmosphere of research and development. Teachers are continuously encouraged to carry out research work and to participate in various research related activities.

Examination and Evaluation

Examination and evaluation policy is a crucial part of the institute which continues throughout the entire session as per the examination calendar. However, the exact dates and the centers of examination for final exams are notified by the controller of Examination. The main highlights of the examination and evaluation policy include Semester based system, Choice Based Credit System, Multiple choice questions and descriptive questions. Moreover, continuous assessment of the students by the concerned teachers is based on their attendance, project works, assignments, presentations, viva-voice and other activities. The evaluation involves both external and internal evaluation. Marks obtained by students are regularly updated on the examination portal and departmental notice board for the information of the students. Cluster University outsources the examination services for



	<p>compilation of result. Minimum percentage of attendance is required by the students to be eligible to appear in the examination.</p>
Teaching and Learning	<p>Teaching and learning is the primary and most important goal of our institution. All the classrooms are well equipped with basic infrastructural facilities like black board/ whiteboard. There is also one classroom with ICT facilities to ensure effective teaching and learning process. The institution ensures every possible way for the smooth conduct of teaching. A fully equipped seminar hall is there in the college where seminars, lectures, FDPs, workshops, conferences are held regularly for the benefits of students, teachers and non-teaching staff so that all the stake holders of the college get a chance to learn, explore and update themselves. The assessment involves practical field work as well as industrial visits.</p>
Curriculum Development	<p>The curriculum is regularly revised and updated in the BOS meeting which is then approved by the academic council of the university. The college offers core courses, elective courses (DSE GENERIC), ability enhancement courses (AECC) of different credits. The programmes involve UG General, Chemistry honours, PG courses (Food science and Home science). The various UG (Geography) and PG courses (Food science and Home Science) have a project work in their curriculum. The faculty actively participates and coordinates with the respective departments of the university in matter regarding syllabus, its learning outcomes and actively engage in providing valuable feedback for its updation.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The institution has a mechanism in place that promotes paperless communication in day to day activities. The college provides the necessary information, feedback, schedule of events to students on the college website.</p>
Administration	<p>The communication on various matters with the Higher Education Department is</p>

	done through online as well as offline mode.
Finance and Accounts	The salary is disbursed online in the respective bank accounts of the staff members.
Student Admission and Support	The admission process involves online as well as offline mode. Students are required to apply online through the website www.clujammu.in. The students have to first register, then, fill the details in the application form, upload the documents, pay the application fee and take the printout of the submitted application form. Then offline counseling takes place. The students are required to submit the hard copy of the admission form and required documents at respective counters in the college.
Examination	The examination process involves both offline and online mode. Examination forms of the students are filled offline but results are declared online. Also, uploading of the marks is online on the examination portal of the university website.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	6th JK Women Science Congress	Nill	26/02/2019	28/02/2019	100	Nill
2018	Nill	One day training programme on "Fund M anagement"	03/10/2018	03/10/2018	Nill	50

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>TOTAL: 10 (EXCEL FILE UPLOADED)</b>	<b>10</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
<b>135</b>	<b>197</b>	<b>52</b>	<b>124</b>

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> <li>• Janta Group Insurance (JGI)</li> <li>• State life Insurance (SLI)</li> <li>• Provident Fund loans (GPF)</li> <li>• Help with facilitation of bank loans</li> <li>• Mediclaim Insurance</li> </ul>	<ul style="list-style-type: none"> <li>• Janta Group Insurance (JGI)</li> <li>• State life Insurance (SLI)</li> <li>• Provident Fund loans (GPF)</li> <li>• Help with facilitation of bank loans</li> <li>• Mediclaim Insurance</li> <li>• Repair, Renovation of Hostel Building</li> <li>• Renovation of Warden Quarter.</li> <li>• Community development services (donation from staff fund to Needy employees)</li> </ul>	<ul style="list-style-type: none"> <li>Scholarship Schemes for Students,</li> <li>Library Services,</li> <li>Hostel Facility,</li> <li>NCC, NSS,</li> <li>Career Counselling,</li> <li>Psychological Counselling.</li> </ul>

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, for auditing there is two tier system i.e., internal and external audits. Further, in both the categories there are three types of audits namely administrative, academic and financial audit. The finance audit is done internally by the college Audit committee and externally by the two agencies namely State finance department JK Government and AG office. The administrative and academic audit is done internally by the college Advisory committee and Academic committee.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>NIL</b>	<b>Nil</b>	<b>Nil</b>
<b>No file uploaded.</b>		

6.4.3 – Total corpus fund generated

**6.5 – Internal Quality Assurance System**

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Faculty from different colleges of Jammu	Yes	Faculty of various department of GCW Gandhi Nagar, college
Administrative	Yes	JK Government and AG office	Yes	College Committee Members

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent- Teacher meeting organized at College Auditorium on 22nd November 2018  
 2. Opinions of the Parent's were received by using feedback Performa.  
 3. Meetings with different department HOD's for smooth conduct of departmental activities.

## 6.5.3 – Development programmes for support staff (at least three)

1. Fund Management Training for Support Staff

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Updation of library with new books  
 2. Renewal of INFLIBNET-NLIST in the College Library  
 3. Updating of college website with new activities

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Swacch Bharat Internship Programme	02/06/2018	06/06/2018	15/06/2018	80
2018	Fund Management Training Programme for Non teaching staff of the college	01/10/2018	03/10/2018	03/10/2018	60
2018	Visit to SMVDU	10/10/2018	15/10/2018	15/10/2018	40

	Research Labs				
2018	Parent teacher interaction	13/11/2018	22/11/2018	22/11/2018	100
2019	Slogan writing competition on the topic Importance of punctuality in life	22/03/2019	01/04/2019	01/04/2019	40
2019	INDUSTRIAL VISIT-SIDCO COMPLEX BARI BRAHMANA JAMMU	28/03/2019	01/04/2019	01/04/2019	28
2019	ALUMNI MEET	08/04/2019	27/04/2019	27/04/2019	50
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Poster Making/Slogan Writing Competition on 'Gender Sensitization and Sexual Harassment'.	27/09/2018	27/09/2018	18	Nil
An orientation programme conducted by 'Sparsh' to sensitize the students regarding sexual harassment.	25/10/2018	25/10/2018	45	10
Poster making competition was organized on the theme 'Beti Bachao-Beti Pado'.	25/01/2019	25/01/2019	22	Nil

6th J&K Women Science Congress was organized in collaboration with J&K on the theme ''Research & Women in Science, Technology & Mathematics-Representations, Challenges & Opportunities'' in the College.	26/02/2018	28/02/2018	68	18
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	15	15	04/01/2018	1	Art of Living Workshop	To Preach Teachings for leading ideal life	70
2018	15	15	27/01/2018	1	Republic Day Function	Organised by YOUTH SPORTS AND SERVICES to inculcate values	85
2018	15	15	16/02/2018	1	Career Counselling session	To Counsel about diverse	80

					by JKSSDM	career choices	
2018	15	15	06/04/2018	1	Awareness Programme on IAS and KAS	To Inculcate competitive spirit among the Students	87
2018	15	15	07/09/2018	1	Cancer Awareness Programme by Jeewan sandesh Trust	Medical Awareness among the masses	150
2018	15	15	13/11/2018	3	Election training	Organised by JK Election Department	155
2019	7	7	08/03/2019	1	womens day Celebration by State Legal Service Organisation	Womens Day Awareness	58
2019	7	7	27/03/2019	1	SVEEP Programme by District Election Commission	To Spread Election Awareness	108
2019	7	7	02/04/2019	1	Sector Magistrate Training by Election Commission	To Conduct Fair Elections	110
2019	7	7	05/04/2019	1	Training Programme on EVM and VVPAT	To Spread Election Awareness	88
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct ( Policy Document )	15/06/2018	The institute adheres to the strict code of

conduct which is formulated for all the stakeholders present in the college that includes Principal, teaching, non-teaching staff and Students. All are collectively working together to nourish and enforce equal treatment to all the stakeholders in the College, so that there remains no scope of any discriminatory and unequal practice at any level within the stretch of the College. The institution upholds and upkeep the ethos of inclusiveness in terms of imparting education and equality in the institution. The institution enforces strict discipline in the behavioral manifestation of all the stakeholders of the institution.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
4th International Yoga Day	21/06/2018	21/06/2018	98
Swachhta Pakhwada	01/08/2018	15/08/2018	60
Visit to Old Age Home/Orphanages	11/08/2018	13/08/2018	40
Gandhi Jayanti Celebration	02/10/2018	02/10/2018	28
Art and Craft Mela	12/10/2018	12/10/2018	60
Khadi Mela	19/10/2018	20/10/2018	48
National Unity Day	31/10/2018	31/10/2018	51
Republic Day Celebration	26/01/2019	26/01/2019	25
Womens Day	08/03/2019	08/03/2019	45

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Ban on single-use of plastic on the campus.
- Continuous practice of encouraging students and staff to take initiatives to make campus eco-friendly.



• Van Mahotsav, a regular plantation drive in the College.

• Minimize wastage of water by installing low-pressure taps and flushes.

• Installation of star rated equipment's to ensure energy conservation

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**TITLE OF THE PRACTICE SKILL DEVELOPMENT:** Earning while Learning **OBJECTIVES** 1. To empower indigenous students through skill-oriented courses. 2. To promote the inclusion of female students in the mainstream and to be Self-reliant. 3. The skill development practices offer a platform to private companies to connect and help the girl students for competing in global markets. 4. To equip the students to be more assertive and communicate effectively. 5. Chiseling the technique of entrepreneur skills. **CONTEXT:** The real essence of life skills training touches the innermost chord of an individual's personality. Training students on life skills channelize their energy to be self-reliant and to maintain a perfect balance between materialistic success and profound inner peace. The college helps to develop sustainable skills to set and achieve the goals in life. Skill has the "Midas Touch" that overhauls the personality of students. **PRACTICE 1. Mushroom Cultivation:** One of the best practices in our college is mushroom cultivation which helps in the self-growth, self-worth, and actualization of potential of the students. Mushroom cultivation is a technical process that is becoming more popular because it not only meets the dietary requirements but also adds to the income of growers with insufficient land. Mushroom cultivation is considered to be a very rewarding and fascinating hobby for everyone. Mushroom cultivation faces fewer difficulties provided the grower follows simple rules. The Department of Botany has established a Mushroom cultivation demonstration center under a skill-Orientation program. In this orientation program, students are taught to develop mushroom cultivation as a cottage industry, procedure of preparing mushroom-bed, spawning, maintenance of bed, harvesting, and marketing. Straw is produced as one of the big agricultural by-products. Cattle Breeders use this as fodder. It is the basic material required for mushroom cultivation along with mushroom seeds that too could be procured at low cost. Mushrooms nowadays have a great demand in the food market. Investing a meager amount of Rs.1000, one can grow mushrooms worth about Rs. 20,000 - 30,000. **2. Hand-Crafted Products:** Hand-crafted products made by our students adds another feather to the cap. These items take less energy and natural resources to produce and can be made on a large scale. Moreover, hand-crafted items are unique, original, and are always loved for they are rich in creative ambiance. Every year, Home Science Department in collaboration with the Food Science Department organizes Diwali Mela in which hand-crafted items created by our students are displayed in the exhibition for sale. The items like food-craft, textile designing, hand-embroidered items, candle making, cake preparation, pickle making, salad making, clay modeling, and flower arrangement exhibit the talent of students and provide them best career options. **EVIDENCE OF SUCCESS** 1. Students have shown their willingness for such career-oriented skills on regular basis on the college campus. 2. The motive of the course as multi-sensory engagement and empowering the girl students to negotiate with challenges proved successful. **PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED :** 1. Looking at the academics, it is practically impossible to devote time to this skill hence the college has to restrict it to one week only. 2. Lack of infrastructure is also one of the problems. The bigger problem is to channelize the students to these ventures i.e., commercial production and marketing. 3. The mindset and attitude of the students is another challenge to tackle with. **BEST PRACTICE - 2 TITLE OF THE PRACTICE VERMICULTURE:** Vermi Composting as Organic Waste Management **OBJECTIVES** Nowadays, vermicomposting has gained a lot of popularity as compared with conventional composting. Vermicompost is the end-

product of the breakdown of organic matter by earthworms. The compost contains reduced levels of contaminants and a higher saturation of nutrients. The objective of vermiculture is to produce organic manure of exceptional quality for the organically starved soil. CONTEXT Vermicompost contains water-soluble nutrients and is used in farming and small-scale sustainable organic waste farming. Hence, it was thought to develop a vermicomposting unit so as to dispose of the organic waste generated in the college in a useful way. Vermicomposting is the best biotechnology to reduce the load on the treatment and disposal of biodegradable agro-waste. It helps the proper utilization of organic waste and converting it into rich organic manure. It is basically a managed process of worms digesting organic waste into beneficial solid manure. PRACTICE The college campus is enriched with flora. The daily organic waste is generated due to fallen leaves from the green cover of the campus. To make use of this waste, the college practices vermicomposting. For this, earthworms are introduced at a proper fixed time when the organic bed is ready, which is made up of leaves, garden waste, small twigs, tree trimmings, and other biological waste into the permanently constructed structure to house the enriched compost. This not only solves the problem of organic debris but also generates rich compost which the college uses for its own garden. It helps in the promotion of good quality compost in a shorter time by the process of vermicomposting which involves the use of proper species of earthworms. The cost of this compost is less than Rs 15 per kg. It is quite profitable to sell the compost even at Rs 18-20 per kg. The organic waste of the Institution can be managed, reduced, and commercialized by putting it in curriculum training programs for the livelihood of the students. To promote composting in an easy way, cow dung manure is covered by organic waste and soil. Manure is ready for sale and uses within sixty-five days. EVIDENCE OF SUCCESS This practice has helped the Institute to train students to recycle organic waste in a productive way. The investment required is very little. This practice has solved the problem of disposal of organic waste and the Institute gets good quality compost for its own garden. It is eco-friendly practice and adds to the efforts being done in protecting the soil. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED The only resources required are earthworms. The biggest challenge is to protect the earthworms and maintain the moisture in summer.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.gcwgandhinagar.com/pdf/Best%20Practices%202018-19.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Govt. P. G College for Women Gandhi Nagar Jammu came into existence in 1969. Our motto "Asto Ma Sadgamaya" means "lead us or guide us from ignorance to knowledge". This encourages us to let go of our own ignorance that blocks our vision and precludes us from seeing the ultimate truth and resides in a state of all-knowing and all-understanding. This also motivates us to always work with dedication to enlighten ourselves for the development of our society. We have evolved from a humble beginning with few courses, faculty, and students with the objective to inculcate honesty and dedication. Our college became the constituent college of Cluster University in 2017 and achieved the milestone of forty-nine years of excellence in 2018. The 'logo' for the Cluster University of Jammu is a narrative in itself, inspired by the Chajja folk dance typical to the region of Jammu. The central element is a peacock, associated with the goddess of wisdom and knowledge. This is surrounded by five more hexagons indicating the ethos of a cluster-coming together as equal-unitary in spirit, yet federal in structure. The hexagonal shape is representative of a benzene

ring, which is primal for inter-connections of various kinds. The white star created as a counter-form behind the peacock signifies excellence. The symbol is rendered in purple and aquamarine green color. This unique color combination represents the plurality and diversity of the University. The name of the University is set in a classical serif font, in all capital letters, lending it a warm and humane, yet authoritative feel. A very bold and crisp symbol, it is easy to replicate across media and also in one color without diluting its visual impact. The location of this College is endowed with natural beauty, predominantly serenity and tranquility. The female students enrolled in large numbers along with the female staff are a manifestation of womens empowerment. The College provides ample opportunities to the students from different streams to excel together in academic as well as sports, cultural, and other extra-curricular activities organized through different committees and clubs. The Spirit of discipline, social responsibility towards community development, and nation-building is inculcated through Eco-Clubs, NSS, and Literary Club, etc. Nature care and environmental awareness are being promoted by Eco-Club. The College encourages its faculty in Seminars and Conferences and promotes holistic individual growth and social progress. College authorities, staff, and students believe that the true essence of 'Woman Empowerment' lies in creating sustained forms of emancipation by generating lasting opportunities. Our Institution aims to facilitate critical thinking and creativity. Our Institution is the most preferred one in Jammu, for admission amongst the aspiring Women candidates. Institute has emerged as a unique Institution in its pursuit of quality assurance and falls in line with the College vision.

Provide the weblink of the institution

<http://gcwgandhinagar.com/pdf/Institutional%20Distinctiveness%202018-19.pdf>

### **8.Future Plans of Actions for Next Academic Year**

Future Plans • Education is increasingly becoming technology-oriented and to cater to this changing scenario, the college shall establish more ICT-enabled classrooms to make the teaching-learning process interesting and more effective. • The main sports ground shall be utilized for multisports activity. A Grass Lawn Tennis Court will be developed for tennis enthusiasts. • Incinerator shall be installed near college girls hostel to dispose of all kinds of trash, sanitary napkins with an approach to redress the issue of environmental degradation. Efforts will be made to ensure a clean, green, and polythene-free campus. • Plantation drives, seminars, and extracurricular activities shall be organized to enable students to explore the environmental concepts beyond the curriculum. • Endeavour on part of the college administration to ensure a student-friendly environment by providing multiple means of engagement to build positive student-teacher relationships. • Science labs shall be upgraded with the best possible equipment to raise the experimental quality and overall working of the labs. The procurement of the new equipment may be executed on the GeM portal or by inviting tenders. • The repairing of biosciences and library buildings shall be taken up to keep the decaying deteriorating building fabric in proper condition. For this, the Higher Education Department may be requested for financial and other necessary support. • Library automation shall be expedited to automate the typical procedures of the library such as cataloging and circulation. To give a flip to the digitalization process, more computers will be installed so that most of the library procedures get computerized. • Establishment of departmental libraries shall be prioritized for the following reasons. 1. To provide personal space and easy access to reading. 2. To initiate the research culture. 3. To enhance and enrich academic pursuits. 4. To disperse the increased load of the main library.