

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2017-2018

I. Details of the Institution

1.1 Name of the Institution

GOVT. COLLEGE FOR WOMEN

1.2 Address Line 1

GANDHI NAGAR

Address Line 2

JAMMU

City/Town

JAMMU

State

JAMMU & KASHMIR

Pin Code

180004

Institution e-mail address

principal@gcwgandhinagar.com

Contact Nos.

0191-2435158

Name of the Head of the Institution:

Dr. Kaushal Smotra

Tel. No. with STD Code:

0191-2435158

Mobile:

9419102359

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1 | 1 st Cycle | B++ | | 2004 | 2009 |
| 2 | 2 nd Cycle | A | 3.11 | 2011 | 2011-2016 |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR 2014-2015 submitted to NAAC on 16th of May 2015
- iv. AQAR 2015-2016 submitted to NAAC on 11th of July 2016.

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

B.Sc Home Science, B.A English Honours, P.G Music, P.G Home Science (Textile & Apparel Sciene, B.Sc. Chemistry Hons ,P.G Food Science & Technology

1.11 Name of the Affiliating University (*for the Colleges*)

Has become constituent college of Cluster University of Jammu, Jammu w.e.f. 8th July, 2016 but the 3rd year courses are still affiliated to University of Jammu

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme

DST-FIST

Any other (*Specify*)

DBT STAR
College

UGC-Innovative PG programmes

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

12

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

01

2.9 Total No. of members

21

2.10 No. of IQAC meetings held

05

2.11 No. of meetings with various stakeholders:

No.

Faculty

Non-Teaching Staff

05

Students

01

Alumni

01

Others

- Parents
- Students

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Alumni Meet
- Parent Teacher Meet
- Meeting with the Presidium and Class Representatives
- Feedback on teachers and Courses by Students
- Feedback from Alumni and Parents
- Organization of 6th Northern Zone Declamation Contest
- Quiz Competition
- Guest Lecture, Lectures through Edusat
- Adoption of villages for their developments
- Basic Computer Course for Teaching and Non-Teaching Staff
- Preparation of Results of various classes and comparison with the University results
- Cleanliness of the College Campus under the banner of Swachh Bharat Abhiyan
- Extension Activities
- Remedial Classes
- Coaching classes for Jammu University Entrance Test (JUET) and CLUJET

| Plan of Action | Achievements |
|---|---|
| <p>1. Admission- All the seats to be filled up on the basis of merit</p> <p>2. Preparation of results of different departments and their comparison with University Results</p> <p>3. Organization of Parent Teacher Meet</p> <p>4. Organization of Alumni Meet</p> <p>5. Organization of different activities like debates, symposia, workshops, seminars, Cultural Programmes etc for Quality Enhancement.</p> <p>6. To increase the participation of students in the various skill oriented and vocational courses available in the college.</p> <p>7. To cater to the needs of slow learners and SC/ST students through remedial classes</p> <p>8. To provide Coaching for Jammu University Entrance Test (JUET) and Combined Entrance Test (CET)</p> | <p>1. All the Seats in different streams and courses were filled up by making the admission online based upon their merits.</p> <p>2. Results of different departments are prepared and comparison with University Results was made.</p> <p>3. Parent Teacher Meet was organized and feed back of parents was taken and analysed.</p> <p>4. Alumni Meet shall be organized in the month of December, 2018</p> <p>5. All the activities were performed from time to time</p> <p>6. No. of students increased manifold who are admitted in the skill oriented and vocational courses</p> <p>7. Remedial Classes were conducted to help the slow learners and SC/ST students to improve their academic performance</p> <p>8. Coaching was provided for Jammu University Entrance Test (JUET) and Combined Entrance Test (CET) for Girl students.</p> |

** Attach the Academic Calendar of the year as Annexure.*



2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body IQAC

Provide the details of the action taken

- The members of IQAC suggested that some mechanism is to be developed that the data of all the activities may be collected regularly and filed.
- The staff members shall also be encouraged to participate in Research work and shall apply for Research projects

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | Nil | Nil | Nil | Nil |
| PG | 03 | Nil | Nil | Nil |
| UG | 05 | 01 | Nil | Nil |
| PG Diploma | Nil | Nil | Nil | Nil |
| Advanced Diploma | Nil | Nil | Nil | Nil |
| Diploma | Nil | Nil | Nil | Nil |
| Certificate | Nil | Nil | Nil | Nil |
| Others | Nil | Nil | Nil | Nil |
| Total | 08 | 01 | Nil | Nil |
| Interdisciplinary | Nil | Nil | Nil | Nil |
| Innovative | 02 | Nil | Nil | Nil |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options **CBCS**

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | PG (03) + UG (06)=09 |
| Trimester | Nil |
| Annual | Nil |



1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

The college procured feedback from Alumni, Parents and Students. Valuable suggestions were analyzed and implemented by the Institution.

Alumni

- Achievements of the Alumni should be recognized and felicitated by the Institution.
- Guest lectures by the Alumni association for the better counselling of the students.

Parents

- Awareness programmes related to various competitive exams (National or International level) should be organized by the college.
- Library should be more spacious and updated.

Students

- Availability of the teacher after class for queries and future guidance.
- More practical work and better lab facilities
- Incorporate more examples relevant to real life situations for practical learning and easy understanding of the topic.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Yes, It is done in all UG and PG courses in the Board of Studies meetings held with HOD's of the respective departments.
 - (a) For Semester III, IV, V and VI in the University of Jammu.
 - (b) For Semester I and II in the Cluster University of Jammu.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 131 | 76 | 54 | 01 | 0 |

2.2 No. of permanent faculty with Ph.D.

| |
|----|
| 61 |
|----|

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|----|----------------------|---|------------|---|--------|---|-------|---|
| R | V | R | V | R | V | R | V | R | V |
| | 11 | | | | | | | | |

2.4 No. of Guest and Visiting faculty and Temporary faculty

| | | |
|----|---|----|
| 07 | 0 | 52 |
|----|---|----|

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | 16 | 30 | 10 |
| Presented papers | 16 | 30 | 10 |
| Resource Persons | | | 04 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT enabled Teaching and Learning Process was followed
- College has tele-education (EDUSAT) facility and live lectures are being telecasted from the College to the rest of the State's Colleges, Schools and polytechnics
- Field visits were conducted for the students
- Guest Lectures on different topics were carried out
- College faculty members visit to other constituent Colleges of Cluster University Jammu.
- Remedial classes for weak students and SC/ST students were carried out
- Coaching classes for Medical and Engineering Entrance Test (CET) were conducted
- Coaching classes for Jammu University Entrance Test (JUET) were conducted
- Coaching Classes for civil services examinations
- Coaching Classes for girl students were conducted *under Beti Bachao abd Beti Padao*
- Add-on course were conducted on Human Rights
- Field trips related to respective department were conducted.
- Skill development courses have been introduced.

2.7 Total No. of actual teaching days

during this academic year

| |
|-----|
| 160 |
|-----|

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Internal Assessment Test and Home Assignments and re-test for weak students were carried out. There is also provision of re-evaluation and students can view their respective answer sheets being evaluated.

2.9 No. of faculty members involved in curriculum Restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| | | |
|----|----|----|
| 35 | 50 | 35 |
|----|----|----|

2.10 Average percentage of attendance of students

| |
|----|
| 86 |
|----|

2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|-------------------------------|--------------------------------|---------------|-------|-------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| B.Sc | 597 | 5.53 | 48.24 | 27.68 | 0.00 | 75.92 |
| B.A | 1090 | 0.18 | 16.42 | 22.39 | 1.10 | 39.91 |
| B.Com | 139 | 0.00 | 59.71 | 33.81 | 0.00 | 93.53 |
| B.Sc Home Science | 16 | Nil | 43.75 | 25 | Nil | 68.75 |
| B.A English Hons | 18 | Nil | 94.44 | 5.56 | Nil | 100 |
| P.G Music | 06 | Nil | 16.66 | 66.66 | 16.66 | 100 |
| P.G Food Science & Technology | 17 | 5.88 | 88.23 | 5.88 | Nil | 100 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Feedback is taken from students about the teachers and courses
2. Feedback of the parents is taken
3. Class tests and Internal Assessment Test of students are taken and their results are analysed
4. Meeting with the student's representatives and presidium are carried out to take feedback about the functioning of the college.
5. Regular Meetings with the teaching and non-teaching staff.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 04 |
| UGC – Faculty Improvement Programme | 0 |
| HRD programmes | 01 |
| Orientation programmes | 06 |
| Faculty exchange programme | 10 |
| Staff training conducted by the university | 0 |
| Staff training conducted by other institutions | 1 |
| Summer / Winter schools, Workshops, etc. | 2 |
| Others | 0 |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 23 | 3 | Nil | Nil |
| Technical Staff | 2 | 1 | 1 | Nil |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The college facilitate optimum utilization of the available infrastructure for research activities.
- Though there is no recognized research centre in the College but some of the faculty members are actively involved in the research work. The College aspires to have recognized Research-centre dedicated to research in sciences & social sciences in conjunction with the affiliating university.
- The staff members are encouraged and guided to carry out research work in the College and University. They are also encouraged to apply for Research projects.
- To promote and develop research acumen among students, various Skill courses based on quantitative and qualitative social research are offered.

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | | | | |
| Outlay in Rs. Lakhs | | | | |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | 01 | | | 01 |
| Outlay in Rs. Lakhs | | | 2,35,000 | |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 19 | | |
| Non-Peer Review Journals | | 08 | 01 |
| e-Journals | | | |
| Conference proceedings | 08 | | |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|------------|
| Major projects | | | | |
| Minor Projects | 01 | UGC | 2,35,000/- | 2,35,000/- |
| Interdisciplinary Projects | | | | |
| Industry sponsored | | | | |
| Projects sponsored by the University/ College | | | | |
| Students research projects <i>(other than compulsory by the University)</i> | | | | |
| Any other(Specify) | | | | |
| Total | | | 2,35,000/- | 2,35,000/- |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | | | | | |
| Sponsoring agencies | | | | | |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | |
| | Granted | |
| International | Applied | |
| | Granted | |
| Commercialised | Applied | |
| | Granted | |

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| | | | | | | |

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

X

3.19 No. of Ph.D. awarded by faculty from the Institution

X

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF X SRF X Project Fellows X Any other X

3.21 No. of students Participated in NSS events:

University level X State level 39
National level 34 International level X

3.22 No. of students participated in NCC events:

University level 40 State level 179
National level 211 International level X

3.23 No. of Awards won in NSS:

University level 4 State level 4
National level X International level 01

3.24 No. of Awards won in NCC:

University level X State level X
National level X International level X

3.25 No. of Extension activities organized

| | | | | | |
|------------------|----|---------------|----|-----------|---|
| University forum | 10 | College forum | 25 | | |
| NCC | 55 | NSS | 15 | Any other | X |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- International Women's day celebrated in the college to broaden the horizon of students
- Two days' workshop on "Scientific Skill Development among Women" conducted in collaboration with J&K Council for Science, Technology and Innovation, Department of Science & Technology, J&K.
- Demonstration-cum training on Button Mushroom and Dhingri cultivation for students of the college conducted by Botany Dept.
- Botanical trips for the students to Surinsar Lake organized.
- Tree-talk was organized in the college to celebrate Republic Day and Prof. O. P. Sharma, was the resource person.
- Department of Environment Sciences organized field visit to Environment park. Also, seminars on the topics, land degradation and energy resources and Global warming and acid rain were conducted for the students.
- Interactive workshops on the topic save environment and preserve animal life were organized and interactive session on the topic Indigenous flowers of Jammu was conducted.
- Quiz competition on Swachh Bharat Mission carried out in the college.
- A painting competition was held to celebrate World Wet land.
- Environment awareness program organized by the Botany Dept. at Raika Environmental Park.
- A field trip for students organized at Mansar to study the bio-diversity of area.
- A visit to cattle breeding, Poultry farm and research farm, Belicharana, Jammu organized by Zoology Dept.
- A visit to regional sericulture research station, Miran-Sahib and CSIR, IIIM, Jammu conducted.
- Visit to handloom weaving centre; Basohli, different entrepreneurs, banks and different financial institutions conducted by Home science department.
- One day workshop and demonstration on processing of fruit & vegetable in Pilot plant conducted by Food Science and technology.
- NSS units of the college celebrated Sadh-bhavana Week, Cleanliness Week, Walkathon Week on World heart day, NSS Day, Workshops on Gender sensitization, Art & craft, Sustainable Development and Winter camp.
- A visit to Food Craft Institute, Nagrota, conducted to celebrate Dogra Authentic Food Festival to make students familiar with traditional Dogra cuisines and various conventional preparation methods.
- Department of Biotechnology organized visit to Modern Devan Breweries, industrial area, Samba. Also, extension lectures and Poster making competition organized.
- Field trip of Geographical Dept. conducted at Purmandal.
- Slogan writing and Symposium on Relevance of Gandhi's philosophy in current times conducted by Commerce dept.
- Two days awareness workshop conducted by mathematics department in collaboration with J&K Council for Science, Technology & Innovation, DST, J&K .
- Inter-college debate competition on Environmental Degradation organized by Chemistry Department.
- Discussions, Debates, Quizzes and various extra-curricular activities conducted by various department.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|------------|---------------|---|------------|
| Campus area | 182 Kanals | Nil | | 182 Kanals |
| Class rooms | 46 | 08 | Deptt. of Higher Education Govt. of J&K | 54 |
| Laboratories | 22 | Nil | | 22 |
| Seminar Halls | 01 | Nil | | 01 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | 110 | Nil | | 110 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 29 Lacs | Nil | | 29 Lacs |
| EDUSAT | 01 | Nil | | 01 |

4.2 Computerization of administration and library

- Computerization of Administration has been done
- Automation of Library is under process

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|----------|-------|-------------|--------|-------|-------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 51802 | | 668 | 254770 | 52470 | |
| Reference Books | 2415 | | 88 | 145230 | 2503 | |
| e-Books | Nil | | Nil | | Nil | |
| Journals | 03 | | 14 | | 17 | |
| e-Journals | Nil | | Nil | | Nil | |
| Digital Database | Nil | | Nil | | Nil | |
| CD & Video | Nil | | Nil | | Nil | |
| Others (specify) | Nil | | Nil | | Nil | |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 26 | 01 | ✓ | Nil | Nil | 08 | 12 | |
| Added | 07 | Nil | Nil | Nil | 01 | Nil | Nil | |
| Total | 33 | 01 | ✓ | Nil | 01 | 08 | 12 | |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Computers have been provided in each department with internet facilities
- Computer Lab has been established
- Internet facilities provided to different departments
- Computer Facilities have been provided to the students

4.6 Amount spent on maintenance in lakhs :

| | |
|--|-----------------|
| i) ICT | Nil |
| ii) Campus Infrastructure and facilities | Nil |
| iii) Equipments | 3.5 Lacs |
| iv) Others | Nil |
| Total : | 3.5 Lacs |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Forms have been designed to take feedback on courses and teachers.
- Suggestion/complaint boxes are installed at different places for students
- College has started Facebook for students, Parents and Alumni
- Add on courses for development of soft skills were offered
- Financial Assistance was provided to economically weaker students and meritorious students
- The Institution publishes its updated prospectus, Magazine and News Letters

5.2 Efforts made by the institution for tracking the progression

- Feedback about the teachers and courses is taken from students and parents
- Feedback from Alumni
- Regular Interaction with the Parents and Alumni through personal contact, college website and college facebook

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|------|----|--------|--------|
| 6696 | 31 | | |

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

| | | | | | |
|-----|-----|---|-------|------|------|
| Men | No | % | Women | No | % |
| | Nil | | | 6627 | 100% |

| No | % |
|------|------|
| 6627 | 100% |

| Last Year | | | | | | This Year | | | | | |
|-----------|-----|-----|-----|-----------------------|-------|-----------|-----|-----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 5151 | 888 | 363 | 412 | 03 | 6817 | 5344 | 729 | 290 | 361 | 03 | 6727 |

Demand ratio 1.8 : 1

Dropout % :5% (340 approx.)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students applied for JUET/ CLUJET coaching classes – 208

No. of Students beneficiaries:

JUET : 208

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The placement cell of the College is continuously guiding and providing training to the students towards meaningful jobs. Students are also provided training on soft skills. College has established the following cells for the benefit of the students

- Anti Ragging Cell
- Sexual Harassment Cell
- Placement Cell

No. of students benefitted

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| | | | |

5.8 Details of gender sensitization programmes

- Centre for Women Studies
- Sexual Harassment Cell
- Grievance Redressal Cell
- NSS/NCC

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level
 National level International level

Cultural: State/ University level
 National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|-----------|
| Financial support from institution | 10 | 10,400.00 |
| Financial support from government | 908 | - |
| Financial support from other sources | 74 | - |
| Number of students who received International/ National recognitions | | |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.13 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- There were 08 major grievances of students and all were redressed.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To be a world class institution fostering humanity, wisdom, knowledge, creativity, entrepreneurial skills, innovative capabilities and equal opportunities aiming at transforming generations in the light of wisdom.

MISSION

- To promote quality education through continuous Efforts, Dedication and commitment and without discrimination.
- To empower women and enable them to rise above all constraints by nurturing critical thinking, effective communication and learning skills.
- To introduce innovative courses which empower them to assume leadership, enhance professionalism while enabling them to face challenges of life effectively.
- To provide platform for holistic development and to inculcate social responsibility, groom humanism through a wide variety of curricular and co-curricular activities.
- To offer a wide range of choices for study at various levels of P.G/U.G catering to a cross section of students from all backgrounds.

6.2 Does the Institution has a management Information System

- Yes, the institution has management information system
- Information regarding admission is conveyed through press, NIC, Facebook and College website
- Information to the students are conveyed through Notices and through presidium, and use of IT.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The College encourages multi skilled development of students in order to ensure employability.
- The College has Mushroom Cultivation Centre, Vermi composting,
- Skill Courses are being run as prescribed by the University, So there are no add on courses
- The College has Choice Based Credit System (CBCS).
- ICT enabled teaching-learning process is followed which makes the teaching-learning process student centric.
- Students are given projects for developing writing skill and practical skill in them.
- Group Discussion, Seminars, Debates, Remedial classes, Quiz viva etc are carried out. Lectures delivered are mostly interactive in nature.
- Students in remote areas are also taught through lectures at Edusat.

6.3.3 Examination and Evaluation

- Semester System with continuous Internal Assessment is followed
- Weaker students are given the chance for improvement through re-test of Internal Assessment
- The Internal Assessment tests and Semester end examination are carried out with proper schedule and date sheet
- Internal Assessment Record has been computerised. Moreover they are displayed on the notice board for transparency and improvement.
- Students are shown answer scripts for their satisfaction.

6.3.4 Research and Development

- Staff Members are continuously encouraged to carry out research work and apply for research projects.
- Teachers regularly go on FIP for enhancing their knowledge.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ICT enabled teaching-learning process is followed
- The Library is equipped with Text Books, Reference Books, Journals, Magazines and Newspapers both students and teachers make full use of the library.
- Library has library committee which regularly provides suggestions to ensure quality in library services and facilities.
- Users comments and suggestions are also taken into consideration in order to improve functioning of library.

6.3.6 Human Resource Management

- Different Committees have been framed to make best use of human resource.

6.3.7 Faculty and Staff recruitment

- Permanent Faculty and staff are recruited by the Government
- Academic Arrangement and Guest Faculty and Need Basis

6.3.8 Industry Interaction / Collaboration

- Different departments take their students for industrial visits.
- The institutions is also taking initiatives to sign MOU with different industries.

6.3.9 Admission of Students

- Students are admitted to the college on the basis of academic merit, special entrance test or combination of both. The Admission is done online.
- The admissions of students Semester I has been done as per norms of cluster University whereas Semester III and V admissions have been done according to the guidelines of University of Jammu.

6.4 Welfare schemes for

| | |
|--------------|--|
| Teaching | Being a govt. institution we provide all the scheme given by govt. like provident fund, group Insurance Scheme, Medical reimbursement, State Life Insurance. |
| Non teaching | Being a govt. institution we provide all the scheme given by govt. like provident fund, group Insurance Scheme, Medical reimbursement, State Life Insurance, Leave travel allowance. |
| Students | Govt. Scholarships, welfare funds, Remedial and coaching classes for JUET/CLUJET aspirants, Counselling and Guidance , Gymnasium, Grievance redressal cell, CASH committee. |

6.5 Total corpus fund generated Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|-----------------------------------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Univ. of Jammu | Yes | College |
| Administrative | Yes | Higher Education Deptt. J&K Govt. | Yes | College |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- We are part of University of Jammu and cluster University and follow the guideline of the University as per the norms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- We are affiliated to university. However, Heads of all the departments are the member of Board of studies and actively participate in framing and revision of syllabus.

6.11 Activities and support from the Alumni Association

- Every year there are interactions and meetings with Alumni wherein suggestions and feedback are taken for the growth of institution.

6.12 Activities and support from the Parent – Teacher Association

- Meeting with the Parents of students was conducted. They were apprised about the various initiatives taken by the institution for the welfare of the students. They were also asked to provide feedback to the institution about the teaching-learning process

6.13 Development programmes for support staff

- Computer awareness Course and Orientation programmes were conducted for the support staff.
- The support staff is encouraged to appear in different training courses conducted by higher education department for their upgradation.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Eco Friendly policy is adopted in the college
- Lawns and Gardens are developed and maintained with upmost care.
- Trees and Shrubs were planted under plantation drive.
- Vermi composting and composting carried out in the college.
- Use of Polythene is banned in the college.
- Placing of separate dustbins for biodegradable and non-biodegradable waste.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Field trips to department of Sericulture & Fish Farm.
- Cultural Event.
- Inter- College sports competition.
- Skill Oriented Course Introduced.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Coaching Classes for JUET/CLUJET
- The process of opening B.Sc Nursing course initiated.
- Field and Industrial visit were organised.
- Levelling of sports ground.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Chocolate making course.
- Mushroom cultivation.

**Provide the details in annexure (annexure need to be*

7.4 Contribution to environmental awareness / protection

- Seminars
- Project on Best out of waste
- Chart making competition
- Quiz competition under Swachh Bharat mission
- Botanical trip

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

- Online Transparent Admission system.
- Community services- adopted villages
- Skill Oriented Courses
- Centralized Edusat hub

Weaknesses

- Lack of research facilities.
- Inadequate infrastructure

Opportunities

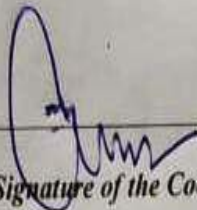
- Improvement of the existing infrastructure to suit Integrated & P.G Courses.
- To have uninterrupted electricity supply & Internet facilities.

Threats


- Meagre job opportunities for the pass out.
- Pressure from public, NGO's and other elements compel the college to take in excessive enrolment of students.

8. Plans of institution for next year

- To organize workshops, symposia and conferences.
- To carry out coaching classes for various competitive exams like JUET, CLUJET etc.
- To conduct an Academic Audit of the departments.
- To organize various Inter- College Competitions like quiz competitions, debates, drawing completions, poster making competitions etc.
- To maintain sports ground for conducting Inter and Intra college competitions .
- To carry out plantation drive inside as well as outside the campus.
- To introduce Generic Courses.
- To organize field and Industrial Trips.
- To organize programme on Swachh Bharat Abhiyaan.
- To prepare the academic calendar for the session 2018-2019.
- To celebrate 150th anniversary of Mahatma Gandhi.
- To organize 9th Northern Zone Declamation Contest.


Signature of the Coordinator, IQAC

Dr. Surinder Kumar


Signature of the Chairperson, IQAC
Govt. College for Women
Sankhli, Jammu
Principal
