

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-2016

I. Details of the Institution

1.1 Name of the Institution

GOVT. COLLEGE FOR WOMEN

1.2 Address Line 1

GANDHI NAGAR

Address Line 2

JAMMU

City/Town

JAMMU

State

JAMMU & KASHMIR

Pin Code

180004

Institution e-mail address

principal@gcwgandhinagar.com

Contact Nos.

0191-2435158

Name of the Head of the Institution:

DR. KIRAN BAKSHI

Tel. No. with STD Code:

0191-2435158

Mobile:

9419102359

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++		2004	2009
2	2 nd Cycle	A	3.11	2011	2011-2016
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ 16/5/2015 _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

- B.Sc Home Science, B.A English Honours, P.G Music, P.G Home Science,
- P.G Food Science

1.11 Name of the Affiliating University (for the Colleges)

University of Jammu

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

Any other (Specify)

DBT STAR College

UGC-Innovative PG programmes

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="12"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="21"/>
2.10 No. of IQAC meetings held	05
2.11 No. of meetings with various stakeholders:	No. <input type="text"/>
	Faculty <input type="text" value="04"/>
	Non-Teaching Staff <input type="text" value="05"/>
	Students <input type="text"/>
	Alumni <input type="text" value="01"/>
	Others <input type="text" value="04"/>
	<ul style="list-style-type: none">• Parents• Students

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Alumni Meet
- Parent Teacher Meet
- Meeting with the Presidium and Class Representatives
- Feedback on teachers and Courses by Students
- Feedback from Alumni and Parents
- Organization of 6th Northern Zone Declamation Contest
- Quiz Competition
- Voters Day Celebration
- Basic Computer Course for Teaching and Non-Teaching Staff
- Preparation of Results of various classes and comparison with the University results
- Cleanliness of the College Campus under the banner of Swachh Bharat Abhiyan

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>1.Admission- All the seats to be filled up on the basis of merit</p> <p>2.Preparation of results of different departments and their comparison with University Results</p> <p>3.Organization of Parent Teacher Meet</p> <p>4.Organization of Alumni Meet</p> <p>5.Organization of Basic Computer Course for Teaching and Non-Teaching Staff</p> <p>6. Organization of different activities like debates, symposia, workshops, seminars, Cultural Programmes etc for Quality Enhancement.</p> <p>7. To increase the participation of students in the various skill oriented and vocational courses available in the college.</p> <p>8. To cater to the needs of slow learners and SC/ST students through remedial classes</p>	<p>1.All the Seats in different streams and courses were filled up by making the admission online based upon their merits</p> <p>2. Results of different departments are prepared and comparison with University Results was made.</p> <p>3.Parent Teacher Meet was organized and feed back of parents was taken and analysed.</p> <p>4.Alumni Meet organized and feed back of alumni was taken and analysed</p> <p>5.15 Days basic Computer Course was organized for Teaching and Non-Teaching Staff</p> <p>6.All the activities were performed from time to time</p> <p>7.No. of students increased manifold who are admitted in the skill oriented and vocational courses</p> <p>8. Remedial Classes were conducted to help the slow learners and SC/ST students to improve their academic performance</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body IQAC

Provide the details of the action taken

- The members of IQAC suggested that the meetings shall be organized on regular basis and the data of all the activities shall be collected regularly and filed.
- The staff members shall also be encouraged to participate in Research work and shall apply for Research projects

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	02	01		
UG	05			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	07	01	08	
Others				
Total	14	02	08	
Interdisciplinary				
Innovative	0	02	02	02

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	08
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Yes, Revision of Syllabus is made in all UG and PG Courses in the board of studies meetings held with HOD's of the respective departments in the University of Jammu.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- One New Department i.e M. Sc Home Science has been introduced from the session 2015-2016

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
110	50	56	01	02

2.2 No. of permanent faculty with Ph.D.

54

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

19		32
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	03	41
Presented papers		08	15
Resource Persons			12

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT enabled Teaching and Learning Process was followed
- Field visits were conducted for the students
- Guest Lectures on different topics were carried out
- Remedial classes for weak students and SC/ST students were carried out
- Coaching classes for Medical and Engineering Entrance Test (CET) were conducted
- Coaching classes for Jammu University Entrance Test (JUET) were conducted

2.7 Total No. of actual teaching days during this academic year

150

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Internal Assessment Test and Home Assignments and re-test for weak students were carried out. There is also provision of re-evaluation and photocopy of Semester end Examination

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

30	30	30
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2.10 Average percentage of attendance of students

85

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc	508	8.86	57.48	22.83		89.17
B.A	814		18.30	51.35	5.77	75.43
B.Sc Home Science	25		12.0	84.0		96.0

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Feedback is taken from students about the teachers and courses
2. Feedback of the parents is taken
3. Class tests and Internal Assessment Test of students are taken and their results are analysed
4. Meeting with the students representatives and presidium are carried out to take feedback about the functioning of the college.
5. Regular Meetings with the teaching and non-teaching staff.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	11
UGC – Faculty Improvement Programme	03
HRD programmes	02
Orientation programmes	02
Faculty exchange programme	
Staff training conducted by the university	05
Staff training conducted by other institutions	04
Summer / Winter schools, Workshops, etc.	18
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	63	08	01	66
Technical Staff	27	09	01	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The staff members are encouraged and guided to carry out research work in the College and University. They are also encouraged to apply for Research projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		02		X
Outlay in Rs. Lakhs		12,90,800 2,56,000		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number			01	01
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	03		
Non-Peer Review Journals		01	
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.

05

Chapters in Edited Books

01

ii) Without ISBN No.

01

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

25

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency

X

From Management of University/College

X

Total

X

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text" value="22"/>
National level	<input type="text" value="13"/>	International level	<input type="text" value="X"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="06"/>	College forum	<input type="text" value="08"/>		
NCC	<input type="text" value="04"/>	NSS	<input type="text" value="12"/>	Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS Students visited the flood affected villages and helped them with clothings and other eatable materials with the help of funds generated by them
- Red Cross Mela was organized by the NSS students in the college to raise the funds
- Women Study Centre carried out extension activities on Gender Sensitization, sexual harassment for women,
- Women's Day was celebrated
- Exhibition was organized to make students skilful in Poster Making, Placards, Candle Making and other craft materials.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	179.83Kanals	2.13 kanals	Land taken earlier by ERA given back to college	182 Kanals
Class rooms	46			46
Laboratories	22			22
Seminar Halls	01			01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	X			
Value of the equipment purchased during the year (Rs. in Lakhs)	X			
Others				

4.2 Computerization of administration and library

- Computerization of Administration has been done
- Automation of Library is under process

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	52871		473	231696		53344
Reference Books	2283		74	123304		2357
e-Books						
Journals	03					
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	20	01	✓			08	12	
Added			✓					
Total	20	01	✓			08	12	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Computers have been provided in each department with internet facilities
- Computer Lab has been established
- Basic Computer Course was carried out for 15 days for both teaching and non- teaching staff members
- Computer Facilities have been provided to the students

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

281.93 Lacs

iii) Equipments

3.5 Lacs

iv) Others

7.47 Lacs for Furniture

Total :

292.9

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Forms have been designed to take feedback on courses and teachers.
- Suggestion/complaint boxes are installed at different places for students
- College has started Facebook for students, Parents and Alumni
- Add on courses for development of soft skills were offered
- Financial Assistance was provided to economically weaker students and meritorious students
- The Institution publishes it updated prospectus, Magazine and News Letters

5.2 Efforts made by the institution for tracking the progression

- Feedback about the teachers and courses Is taken from students and parents
- Feedback from Alumni
- Regular Interaction with the Parents and Alumni through personal contact, college website and college facebook

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
5869	39		

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
Nil	

Women

No	%
5869	100%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3524	832	304	294	02	4955	3886	1054	328	501	02	5869

Demand ratio 2:1

Dropout % :5% (300 approx.)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

132 students were given coaching for JK CET - 2016
 550 Students were given coaching for JUET- 2016

No. of Students beneficiaries :

JK CET : 90
 JUET : 380

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The placement cell of the College is continuously guiding and providing training to the students towards meaningful jobs. Students are also provided training on soft skills. College has established the following cells for the benefit of the students

- Anti Ragging Cell
- Sexual Harassment Cell
- Placement Cell

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	1349	-	-

5.8 Details of gender sensitization programmes

- Centre for Women Studies
- Sexual Harassment Cell
- Grievance Redressal Cell
- NSS/NCC

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	195	7,72,500
Financial support from government	575	35,81,465
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.13 No. of social initiatives undertaken students

5.13 Major grievances of students (if any) redressed:

- There were 17 major grievances of students and all were redressed.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To be a world class institutional fostering humanity, wisdom, knowledge, creativity, entrepreneurial skills, innovative capabilities and equal opportunities aiming at transforming the young scholars into “ Supernova women of substance”

MISSION

- To promote quality education through continuous Efforts, Dedication and commitment.
- To empower women and enable them to rise above all constraints by nurturing critical thinking, effective communication and learning skills.
- To introduce innovative courses which empower them to assume leadership, enhance professionalism while enabling them to face challenges of life effectively.
- To provide platform for holistic development and to inculcate social responsibility, groom humanism through a wide variety of curricular and co-curricular activities.
- To offer a wide range of choices for study at various levels of P.G/U.G catering to a cross section of students from all backgrounds.

6.2 Does the Institution has a management Information System

- Yes, the institution has management information system
- Information regarding admission is conveyed through press, NIC, Facebook and College website
- Information to the students are conveyed through Notices and through presidium

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The College focuses on multi skilled development of students in order to ensure employability.
- The College has started Florist Shop, Boutique Technology, Mushroom Cultivation Centre and College Canteen run by the students with the help of staff.
- The College also started soft skills courses like Administrative and Management Skills, Communication Skills and Personality Development, Creative Writing in English and Journalism, Basics in Computer Application, Human Rights and Clinical Dietetics
- The College is also starting Choice Based Credit System (CBCS) from the current session

6.3.2 Teaching and Learning

- ICT enabled teaching-learning process is followed which makes the teaching-learning process students centric.
- Students are given projects and home assignments to develop writing skill and practical skill in them
- Group Discussion, Seminars, Debates, Quiz viva etc are carried out

6.3.3 Examination and Evaluation

- Semester System with continuous Internal Assessment is followed
- Weaker students are given the chances for improvement through re-test of Internal Assessment
- The Internal Assessment tests and Semester end examination are carried out with proper schedule and date sheet
- Internal Assessment Record has been computerised

6.3.4 Research and Development

- Staff Members are continuously encouraged to carry out research in and outside the campus
- They are also encouraged to apply for research projects

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ICT enabled teaching-learning process is followed
- The Library is equipped with Text Books, Reference Books, Journals, Magazines and Newspapers both students and teachers make full use of the library.
- New Construction works for additional class rooms, canteen, hostel building under RUSA are going on in addition to the existing infrastructure,

6.3.6 Human Resource Management

- Committees have been framed to make best use of human resource.

6.3.7 Faculty and Staff recruitment

- Permanent Faculty and staff are recruited by the Government
- Academic Arrangement and Guest Faculty and Need Basis employees are recruited as per the requirement.

6.3.8 Industry Interaction / Collaboration

Efforts are being made to have collaboration/interaction with Industry

6.3.9 Admission of Students

Students are admitted to the college on the basis of academic merit, special entrance test or combination of both. The Admission is done online. As the College is a Govt. Institution, therefore admission is done as per Govt. norms. Reservation Norms fixed by the Govt. are followed.

6.4 Welfare schemes for

Teaching	Computer Courses and Orientation Courses are conducted from time to time
Non teaching	Computer Courses and Orientation Courses are conducted from time to time
Students	Scholarships, welfare funds, Remedial classes, Counselling and Guidance

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Univ. of Jammu	Yes	College
Administrative	Yes	Higher Education Deptt. J&K Govt.	Yes	College

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Re-Test for Internal Assessment Tests are taken for weaker students
- Re-evaluation and Re-checking of Semester End Examination, Facility is available

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University encourages institution to go for academic autonomy

6.11 Activities and support from the Alumni Association

- Meeting was conducted with Alumni in which more than 100 Alumni participated and they were asked to contribute to the institution for its growth.

6.12 Activities and support from the Parent – Teacher Association

- Meeting with the Parents of students was conducted in which more than 100 parents participated. They were given feedback about the various initiatives taken by the institution for the welfare of the students. They were also asked to provide feedback to the institution about the teaching-learning process

6.13 Development programmes for support staff

- Computer Course and Orientation programmes was conducted for the support staff
- Repair and renovation of the support staff office was carried out

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Eco Friendly policy is adopted in the college
- Lawns and Gardens are developed and maintained with upmost care
- Trees and Shrubs were planted
- Use of Polythene is banned in the college

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Florist Studio, Boutique Technology Courses and Outlet, Food court, Mushroom Cultivation Centre, Plant Nursery, Baking Course, Candle Making, Craft, Painting Classes, Food preservation,
- Remedial Classes Free Coaching to Girl Students (JKCET and JUET) Certificate Courses for Students
- Yoga and stress relieving classes

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Internal Academic Audit is conducted
- Certificates Courses were offered

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Entrepreneurship skills were developed in students
- Florist Studio and Boutique Technology Course and Outlet were started

numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Tree Talk programme, Plantation drive, Interactive session, Guest Lectures, Environmental visit, Botanical Trips, Mushroom cultivation, Demonstration Centre, Swachh Bharat Abhiyan were organized to make students eco-friendly

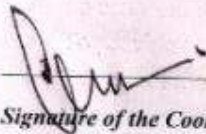
7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Institution is planning to introduce new courses like B.Sc Nursing, B.A LLB Five Years integrated course as well as Skill development Courses. Also plans to install photo voltaic system, Solid Waste Management System.
- To help the departments in Quality Enhancement Activities regularly.
- To facilitate SWOT analysis at the departmental level.

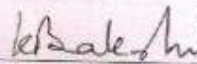
8. Plans of institution for next year

- To organize 4th J&K Women Science Congress.
- To organize workshops, symposia and conferences.
- To cater the needs of slow learners through remedial classes.
- To carry out coaching classes for various competitive exams like CET, JUET etc.
- To prepare the academic calendar for the session 2016-2017.
- To conduct an Academic Audit of the departments.
- To organize various Inter- College Competitions like quiz competitions, debates, drawing completions, poster making competitions etc.
- To organize 7th Northern Zone Declamation Contest.
- To carry out basic computer course for both teaching and non-teaching staff
- To provide computer centre and Internet facility to the greater no. of students.
- To update the college website with the new format.
- To accelerate the process for the sanction of funds for the construction of Multi Purpose Indoor Sports Hall.
- To augment Infrastructural facilities.
- To accelerate the process for MOU with other institutions.
- To carry out plantation drive inside as well as outside the campus.
- To increase the participation of students in various co-curricular activities, sports and skill oriented courses.



Signature of the Coordinator, IQAC

Dr. Surinder Kumar



Signature of the Chairperson, IQAC

**Dr. Kiran Bakshi
Principal**
