

**GOVERNMENT COLLEGE FOR WOMEN GANDHI NAGAR
JAMMU –180004 (J&K)**



TENDER DOCUMENT

FOR

**SUPPLY AND INSTALLATION OF
LABORATORY INSTRUMENTS/EQUIPMENTS
FOR ESTABLISHMENT OF NURSING COLLEGE**

(Govt. Order 332/HE-2016 dated: 25-10-2016)

NOTE:

- 1. IF THE TENDER IS NOT OPENED ON THE DATE NOTIFIED, DUE TO UNFORESEEN CIRCUMSTANCES, THEN IT WILL BE NOTIFIED BY PUT ON COLLEGE WEBSITE.**
- 2. THE BIDDERS WHO FAIL TO SUBMIT THE REQUIRED EMD, THEN THEIR BIDS WILL NOT BE CONSIDERED.**
- 3. BIDDER OR THEIR AUTHORIZED REPRESENTATIVES MAY ATTEND THE OPENING OF THE TENDER.**
- 4. TENDER FEE FOR EACH TENDER IS RS. 200/- (NON-REFUNDABLE)**

SHORT RE-TENDER NOTICE

Sealed tenders affixed with revenue stamp of Rs 5/- are invited from the authorized dealers for supply of equipments for nursing college being set up in Govt. P.G College for women, Gandhi Nagar, Jammu. The tenders should reach the office of the undersigned within 10 days from the date of publication of tender and will be opened on working day after the last date in presence of the tenderers who wish to be present. The tenders should be accompanied by CDR of Rs.20,000/- pledged to the principal, Govt. P.G College for women, Gandhi Nagar, Jammu along with GST No./Authorized dealership certificate/Catalogue. The rate should be quoted including GST charges. The detailed specification of the equipments can be obtained from the office of the undersigned during office hours on cash payment of Rs.200/- (non-refundable)/downloaded from college website (www.gcwgandhinagar.com).

The undersigned reserves the right to reject all or any tender without giving any reasons thereof.

Sd/-
PRINCIPAL

(Annexure-A)

Eligible Bidders

The supplier who apply for the empanelment should fulfill following conditions for eligibility

- 1) Should have an average annual minimum financial gross turnover of Rs. 25 lacs during the last three years, verifiable with reference to annual account and income tax return
- 2) Must have Pan card issued by the income tax department.
- 3) Shall attach a proof of up to date income tax clearance certificate of last three consecutive years.
- 4) Registration of Central/State purchase organization or any other Govt. agency.
- 5) Should have supplied equipments/ instruments to the institution of higher learning that is the Medical Colleges, AIIMS, Nursing colleges at least three years.

Terms and Conditions of Instruments/Equipments: The detailed terms & conditions, name of items etc. can be down loaded from the website www.gcwgandhinagar.com All other amendment/modification/Corrigendum in future will only be published on the website www.gcwgandhinagar.com

Important Notes to the Bidder:

1. Government College for Women Gandhi Nagar Jammu, invites tenders for supply, erection, installation and commissioning of various instruments/equipments to Govt. Nursing College, Jammu as per specifications given in the instrument specifications.
2. Tender document can be downloaded from the college website at www.gcwgandhinagar.com
3. The bidders are requested to read the tender document carefully and ensure all the compliance with instructions herein. Non-compliance of the instructions contained in this document may disqualify the bidders from the tender process.
4. All offers should be written in the English should be written in both, figures and words as **per serial of equipments provided in the tender document**. The offer should be typed or written in pen ink or ball pen. Offer in pencil will be ignored. The tenderer shall certify that the rates being quoted are not higher than those quoted for any Govt. Deptt. or Institution or DGS & D or any organization and that if during the years at any time the tenderer has quoted rates lower

than those quoted against this tender, the college would be given the benefit of Lower rates by the tenderer to the college. The relevant documents should be closed with bid.

5. The prescribed tender documents should be submitted in one sealed envelope duly subscribed with "Supply and installation of laboratory instruments/equipments to the Different departments of College, Gandhi Nagar Jammu-180004 as prescribed as under:

i) Tender fee of Rs. 200/- (Cash/DD).

ii) EMD in the form of C.D.R. (Rs.20,000/-) in favour of Principal, Government College for Women Gandhi Nagar Jammu payable at Jammu. Tender shall be rejected if the Earnest money C.D.R. is not submitted. The tender document should be sent to:

Principal, Govt. College for Women Gandhi Nagar Jammu-180004 (J&K)

6. The complete tender document is to be signed with seal & is to be placed in the separate envelope along with the necessary required documents.

7. The duly constituted committee appointed by the competent authority of College reserves the right to select certain items (in single or multiple units) and reject the others or all mentioned in the Schedule. The same committee will also reserve the right to revise or alter the specifications before acceptance of any tender with prior notice on the College website or through e-mail or news paper.

8. Incomplete tenders, amendments and additions to tender after opening or late tenders are liable to be ignored and rejected. **Any clarification regarding tender before submission of tender document can be discussed with Principal Govt. Nursing College.**

Please Note that the tender document is subjected to verification with the original document and if any discrepancy is found, the tender would be rejected. Tenders will be opened in the presence of the attending vendors a day after the last date on working day.

9. In order to submit most competitive offer, the tenderer may indicate the quantity discount on slab basis applicable on the price. The quantities indicated in this enquiry are liable for revision either upward or downward.

10) Warranty for each equipment should be clearly mentioned.

Price / Taxes:

- 1) Prices stated in this tender are firm and shall remain firm until required deliveries have been completed. When tenderer shall submit the tender, it is assumed that he abides by & accept all the terms and conditions laid down in the document.
- 2) Inspection and Acceptance: Material procured from vendor shall be inspected and tested by the college. If any Material covered by this agreement is defective or otherwise not conforming to the requirements of this agreement, the college may reject, by written notice to the Vendor:
 - (a) Rescind the purchase/supply order as to such non-conforming Material
 - (b) Reject such non-conforming material and require the delivery of suitable replacements
 - (c) If the vendor fails to deliver suitable replacements promptly within 5 days, it will charge the vendor the additional cost or terminate this order for default.

Terms of Payment and Conditions

80% of the total payment shall be released on submission of proof of delivery of complete equipments/stores (stores/consignee receipt), inspection report and on certification of satisfactory installation of the equipment at the consignee's premises and after "ensuring verification of the Performance Security". Balance 20% of the payment shall be released upon successful Test run of the equipment at least for a month and certificate of satisfactory by department.

Price Fall Clause:

If at any time prior to delivery of the equipments/stores, the bidder/supplier reduces the sale price of such equipments stores as covered under this tender enquiry, to any organization (including Central/State/Deemed university/College) at price lower than the price quoted under this contract, he shall forthwith reduce the price payable under this tender for the equipments/stores being supplied after the date of coming into force of such reduction, the price of equipments/stores shall stand corresponding reduced.

Price Bid:

- a) All costs should be given in figures and words. All the Govt. levies like GST/Sales Tax, Octroi, Custom Duty, Educational Cess & Service Tax etc., if any, should be clearly and separately mentioned for each item or component. However, all taxes will be paid at actual rates applicable at the time of delivery.

- b) The rates quoted should be applicable to educational institutions and any cost advantage received in lieu thereof should be passed on to the college.
- c) Prices shall not be subject to escalation of any nature
- d) Prices should be FOR – GCW Gandhi Nagar Jammu and supplier will be responsible for custom clearance for forwarding the same up to college campus.
- e) In case of receipt of the material in short supply or damaged condition the supplier will have to arrange the supplies/ replacement of goods free of cost pending the settlement of the insurance case wherever applicable on FOR at the college till satisfactory installation of the system.
- f) In the event of the date specified for offer received being declared closed as holiday for college, the due date for submission of offer will be the following working day.
- g) Any deviation or misinformation may lead to the blacklisting of the suppliers.
- h) Validity of the tender will be determined by the purchase committee.
- i) Dispute, if any, will be settled within the jurisdiction of J&K High Court, Jammu.
- J) The vendors should provide training, technical support, after sale services and annual maintenance for a period of one year.
- k) The equipments/instruments must have BIS mark wherever applicable.

**Office of the Principal Government College for Women Gandhi Nagar
Jammu-180004 (J&K)**

(To Be Filled By the Vendor/ Bidder)

1. Nature of the Equipment/Instrument:

2. Name of the Vendor:

3. Full Address of the Vendor:

4. Telephone/ Mobile No.

5. Fax. No. (If any)

6. Registration No. of Firm

7. PAN

8. VAT/CCT Registration No.

9. Details of the fee/CDR.

a. For **Tender Fee (Non Refundable)** : D.D./Cash receipt

No. _____ Dated _____ drawn from the bank _____

b. For **E.M.D Amount (Refundable)**: D.D./CDR No. _____ Dated-----
drawn from the bank _____

10. I/We have read all the enclosed Terms and Conditions carefully and ready to accept and according to that I/We are submitting herewith the tender.

Seal and Signature of the bidder/Vendor

LIST OF EQUIPMENTS TO BE PURCHASED

| <u>I. FUNDAMENTAL NURSING – LABORATORY</u> | |
|---|--|
| <u>A. Equipments</u> | |
| S.NO. | ITEMS |
| 1. | Basins – small |
| <u>B. Glass ware</u> | |
| 1. | Glass connections with different sizes such as Y , T , L |
| <u>C. Syringes and Needles</u> | |
| 1. | Syringes - 10ml |
| <u>D. Suture Material</u> | |
| 1. | Suture cutting scissors |

| <u>II. ANATOMY AND PHYSIOLOGY LABORATORY</u> | |
|---|---|
| <u>A. Models</u> | |
| 1. | Full size human body showing all muscles and arteries |
| 2. | Ear with different sections |
| <u>B. Charts</u> | |
| 1. | Nervous system - Brain - Spinal cord |

| <u>III. MIDWIFERY AND CHILD HEALTH LABORATORY</u> | |
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| <u>A. Models</u> | |
| S.No. | Items |
| 1. | Stages of Development of Embryo |
| 2. | Female bony pelvis |
| 3. | Fetal Skull |
| 4. | Female Dummy (Zoe Model) / obstetrical training manikin - dummy with doll |
| 5. | Placenta |
| 6. | Full size foetus |
| 7. | New born baby |
| <u>B. Charts</u> | |
| S.No. | Items |
| 1. | Breast Changes in pregnancy |

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|-----|--|
| 2. | Uterine changes in pregnancy showing height of uterus at different terms of pregnancy |
| 3. | Stages of Labor <ul style="list-style-type: none"> - First Stage - Second Stage - Third Stage |
| 4. | Breech Presentation <ul style="list-style-type: none"> - Complete breech- - Incomplete breech - Foot presentation - Shoulder presentation |
| 5. | Face Presentation |
| 6. | Brow Presentation |
| 7. | Twin pregnancy |
| 8. | Placenta praevia different stages |
| 9. | Caput Succedaneum, Cephalohaematoma |
| 10. | Congenital Malformation of New Born <ul style="list-style-type: none"> - Cleft lip - Palate - Spina Bifida - Hydrocephalus - Anencephalic |

C. Instruments

| S.No. | Items |
|--------------|---|
| 1. | Vaginal Speculum – <ul style="list-style-type: none"> - Sims - Cusco's |
| 2. | Cervical Dilators all sizes |
| 3. | Anterior Vaginal wall Retractor |

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|-----|--------------------------|
| 4. | Uterine Vulsellum |
| 5. | Sponge Holding Forcep |
| 6. | Ovum Forceps |
| 7. | Uterine Flushing Curette |
| 8. | Uterine Sound |
| 9. | Mucus Sucker |
| 10. | Pelvimeter |
| 11. | Foetoscope |

MIDWIFERY KIT FOR HOME DELIVERY

Total no. of kits- 4

Each kit will contain following items:-

Contents

| S.No. | Items |
|--------------|---------------------------------------|
| 1. | Bowls medium and Small |
| 2. | Kidney tray medium, small |
| 3. | Enema can with tubing |
| 4. | Foetoscope |
| 5. | Artery Forceps |
| 6. | Thumb Forceps Toothed - No Toothed |
| 7. | Cord cutting blade/scissors |
| 8. | Cord Ties |
| 9. | Mucus Sucker' |
| 10. | Cotton swabs |
| 11. | Mackintosh |
| 12. | Glove |
| 13. | Mask |
| 14. | Apron |

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| 15. | Rubber Catheters |
| 16. | Spring balance color coated |
| 17. | Syringe with needles : 2cc - 5cc - 10cc |
| 18. | Shaving Set |
| 19. | Spirit |
| 20. | Soap with dish |
| 21. | Hand towels Measure tape |
| 22. | Old Newspapers |

| <u>IV. COMMUNITY HEALTH LABORATORY</u> | |
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| S.NO. | ITEMS |
| 1. | Eligible couple and child register. |
| 2. | Diary. |
| 3. | Community bags. |
| 4. | Tables one for four students. |
| 5. | Chairs. |
| 6. | Sterilizer. |
| 7. | Infant weighing scale. |
| 8. | Salter scale. |
| 9. | Spring balance. |
| 10. | Adult Weighing machine. |
| 11. | Sphygmomanometers. |
| 12. | Stethoscopes. |
| 13. | Dari/mats for health Education purpose. |
| 14. | A.V. Aids on different topics in the form of posters - Flip charts - Flash cards etc. |

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| 15. | <p>Community bag, should contain following articles:</p> <ul style="list-style-type: none">• The bag should have separate compartments for clean articles, urine testing kit and hand washing kit. • Assessment articles:<ul style="list-style-type: none">- Thermometer- Tape measure- Stethoscope- Foetoscope • Hand washing articles:<ul style="list-style-type: none">- Soap dish with soap- Hand towel- Nail brush- Water proof bag- Nail cutter • Urine testing kit:<ul style="list-style-type: none">- Test tubes- Test tube holder- Spirit lamp- Dropper- Benedicts's solution in a bottle- Glass syringe • Dressing kit:<ul style="list-style-type: none">- Bag of sterilized dressing- Antiseptic solution in a bottle- Artery forceps- Dissecting forceps non toothed- Dissecting forceps toothed- Small bowl- Small kidney tray- Suture cutting scissors / dressing scissors |
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| | <ul style="list-style-type: none">• Medicines: -<ul style="list-style-type: none">- Labeled medicines for essential treatment for minor ailment.- ORS- Nasal Drop- Spirit- H₂O₂- Soframycin |
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| <u>V. A.V. AIDS</u> | |
|----------------------------|--|
| S.No. | Items |
| 1. | Laser Printer |
| 2. | Xerox machine with set making machine |
| 3. | Overhead projectors |
| 4. | Flannel boards in each class room + notice board |
| 5. | Slide projectors |
| 6. | White board |
| 7. | Chalk board |
| 8. | Tape recorder |
| 9. | Television |
| 10. | V.C.R and CD Player |
| 11. | Wet specimen of all organs |
| 12. | L.C.D |
| 13. | Film projector |
| 14. | Episcopes |
| 15. | Mobile screen for projectors |